



JOINT OPERATING COMMITTEE MEETING

April 3, 2024

6:30 P.M.

DIRECTOR'S REPORT

- ITEM 1: Recommend approval of the statement of charges and resolution involving the termination of employee Fred Arthur, Collision Repair instructor.
- ITEM 2: Recommend approval to hire a long-term substitute for the Collision Repair program.
- ITEM 3: Recommend approval of the resignation of Enrico Mazza, Technology Support Specialist, as of March 28, 2024. (Attachment #1)
- ITEM 4: Recommend approval of Thomas Thompson, Data and Technology Specialist, to attend the PIMS Data Summit at Hershey Lodge, on March 12, 2024, at a cost of \$298.97. (Attachment #2)
- ITEM 5: Recommend approval of Gerald Damon, Networking instructor, to attend a training on Cisco Netacad for instructors, at Montgomery County Community College on April 4, 2024, at no cost. (Attachment #3)
- ITEM 6: Recommend approval of Kendall Wilson, Coordinator of Student Behavior, and Deborah Broderick, EIB Coordinator, to attend the International Institute for Restorative Practices for Educators in Bethlehem, on April 15-16, 2024, at the cost of \$450.00. (Attachment #4)
- ITEM 7: Recommend approval of Dr. Angela King, Executive Director and James Brunken, Assistant Director, to attend the PACTA Leadership Conference at the Penn Stater Hotel and Conference Center, from July 23 to July 25, 2024. Total cost not to exceed \$1,600.00. (Attachment #5)
- ITEM 8: Recommend approval of thirteen students and two chaperones to attend the SkillsUSA State Competition at the Hershey Lodge and Conference Center, from April 3 to April 5, 2024. No cost to the students. (Attachment #6)
- | | |
|---------------------------|------------|
| Accommodations and Meals: | \$5,181.00 |
| Transportation – Bus: | \$1,200.00 |
- ITEM 9: Recommend approval of Building Trades students to visit Montgomery County Community College, on April 19, 2024. Students will be meeting PECO's Workforce Development Team. No cost to the students. (Attachment #7)

- ITEM 10: Recommend approval of Landscape, Design and Construction students to visit the Temple-Ambler Arboretum, Ambler, on April 22, 2024. No cost to the students. (Attachment #8)
- ITEM 11: Recommend approval of the Exercise Science and Rehabilitation Therapy students to visit Montgomery County Community College on April 22, 2024. Students will be provided with a tour of the Health Sciences department and the Physical Therapist Assistant Program. At no cost to the students. (Attachment #9)
- ITEM 12: Recommend approval of the Building Trades students to attend the Eastern Atlantic States Regional Council of Carpenters Annual Open House in Philadelphia, on May 3, 2024. No cost to the students. (Attachment #10)

DR. ANGELA KING
EXECUTIVE DIRECTOR

March 13th, 20204

Dear Mr. Thompson,

I am writing to formally submit my resignation as the IT Specialist from Central Montco Technical High School, effective March 28th, 2024.

I have truly appreciated the opportunities for professional and personal development during my time at CMTHS. However, I have decided to pursue a new opportunity that aligns more closely with my career goals.

I want to express my gratitude for the support and guidance I have received during my time here. I have enjoyed being a part of the team and am confident that the skills and experiences gained here will contribute to my success in the future.

Thank you for the understanding, and I wish nothing but the best for CMTHS in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Enrico Mazza". The signature is fluid and cursive, with a long horizontal stroke at the end.

Enrico Mazza



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/
Purpose:

Attendees:

Cost not to exceed:

Registration:	<input type="text" value="\$185"/>
Lodging:	<input type="text" value="N/A"/>
Transportation:	<input type="text" value="\$113.97"/>
Meals:	<input type="text" value="N/A"/>
Other (Describe):	<input type="text" value="N/A"/>
Total:	<input type="text"/>

Source of Funding: Budgeted General Funds: \$
Grant: Amount: \$

Submitted by:
Supervisor's Approval:
Director's Approval:



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/
Purpose:

Attendees:

Cost not to exceed:

- Registration:
- Lodging:
- Transportation:
- Meals:
- Other (Describe):
- Total:

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/
Purpose:

Attendees:

Cost not to exceed:

Registration:	<input type="text" value="\$450.00"/>
Lodging:	<input type="text" value="NA"/>
Transportation:	<input type="text" value="TBD"/>
Meals:	<input type="text" value="TBD"/>
Other (Describe):	<input type="text"/>
Total:	<input type="text" value="\$450.00"/>

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:



Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/
Purpose:

Attendees:

Cost not to exceed:

Registration:	<input type="text" value="\$288.00"/>
Lodging:	<input type="text" value="\$276.00 + taxes"/>
Transportation:	<input type="text" value="\$190.00 +"/>
Meals:	<input type="text" value="\$40.00"/>
Other (Describe):	<input type="text"/>
Total:	<input type="text" value="\$794.00"/>

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:



PENNSYLVANIA

Association of Career & Technical Administrators

2024 PACTA Leadership Conference: Career and Technical Education Leadership for Success

Strategic Leadership • Leadership for Learning • Community Leadership • Systems Leadership

July 23-25, 2024

Penn Stater Hotel and Conference Center, State College, PA

REGISTRATION FORM

Name: Angela King

Title: Executive Director

Agency/School: Central Montco Technical High School

Address: 821 Plymouth Road Plymouth Meeting PA, 19762

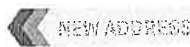
Telephone: 717-823-7422 E-mail: aking@cmtHS.org

Table with 3 columns: Fee Description, Amount, and Selection. Rows include Conference Registration Fee (\$320), Institutional Member Conference Registration Fee (\$288, marked with X), One Day Conference Registration Fee (\$110), Circle Day Attending (23, 24, 25), Late fee for Registration Received after July 1 (\$50), and Guest Registration for Tuesday Barbecue/Picnic (\$50).

TOTAL \$ 288.00

Make checks payable to "PACTA" and mail with a copy of your registration form to:

PACTA
PO Box 234
Harrisburg, PA 17108-0243



For additional information or questions, contact Lori Bell at (717) 761-3381 or lori@pacareertech.org.





Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/
Purpose:

Quality career and technical education is an essential part of America's workforce development system. The challenges of assuring a high-quality system which meets the needs of students and employers are many. This conference will focus on providing career and technical education leaders with the information and skills to help them meet those challenges. In addition to outstanding general session speakers, participants will be able to choose from a variety of small group breakout sessions.

Attendees:

Cost not to exceed:

Registration:

Lodging:

Transportation:

Meals:

Other (Describe):

Total:

Source of Funding: Budgeted General Funds: \$

Grant: Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:



PENNSYLVANIA

Association of Career & Technical Administrators

2024 PACTA Leadership Conference:

Career and Technical Education Leadership for Success

Strategic Leadership • Leadership for Learning • Community Leadership • Systems Leadership

July 23-25, 2024

Penn Stater Hotel and Conference Center, State College, PA

REGISTRATION FORM

Name: Jim Brunken

Title: Assistant Director

Agency/School: Central Montco Technical High School

Address: 821 Plymouth Road Plymouth Meeting PA 19462

Telephone: 717-742-8114 E-mail: jbrunken@cmth.s.org

Conference Registration Fee:	\$320	<u> </u>
Institutional Member Conference Registration Fee:	\$288	<u> X </u>
One Day Conference Registration Fee:	\$110	<u> </u>
Circle Day Attending: 23 24 25		
Late fee for Registration Received after July 1:	\$50	<u> </u>
Guest Registration for Tuesday Barbecue/Picnic:	\$50	<u> </u>
Guest's Name: _____		

TOTAL \$ 788.00

Make checks payable to "PACTA" and mail with a copy of your registration form to:

PACTA
PO Box 234
Harrisburg, PA 17108-0243



For additional information or questions, contact Lori Bell at (717) 761-3381 or lori@pacareertech.org.



FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. **All Field Trips require J.O.C. approval.**
Request form must be submitted four (4) weeks prior to the event.

Today's Date: 1/11/24 Date of Trip: 4/3/24-4/5/24 Instructor making request: Colleen Kriebel

Destination: Hershey Lodge SkillsUSA States Competitions

Destination address: 325 University Dr. Hershey Pa. 17033

Destination Telephone # and Contact Person: Michele Maxwell

Names of Chaperones: _____ Substitute Needed? _____ No. students participating: 12-32 TBD

Colleen Kriebel Yes No

Session: A.M. P.M. Both

Jerry Mackereth Yes No

Leave 7am 4/3/24 Return 3pm 4/5/24

 Yes No

Transportation: School Van School Bus Chartered Bus Airline

Describe how students are selected for participation:

Competition elimination process. The winners of the Skills USA District competitions are invited to compete in states

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

Students participate in competitions that are industry related. The winners can win scholarship money. Most of the competition tasks are also NOCTI skills that are taught throughout the year. Students who compete will learn teamwork, leadership skills, professionalism and career ready confidence.

Source of Funding:

Budgeted General Funds \$

Youth Club Fund Raising \$

Grant \$

Individual Class Account \$

X OK
Instructor's Signature

[Signature]
Supervisor's Signature

[Signature]
Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: _____ Date: Date Returned:

Bus: Date Ordered:

Contact Person: Cost:

[Handwritten mark]



SKILLS USA

**HOUSING SUMMARY SHEET - Due by Friday, March 01, 2024
2024 STATE LEADERSHIP CONFERENCE**



School Name:	Central Montco Technical High School	Advisor's Name:	Colleen Kriebel
Address:	821 Plymouth Rd. Pa 19462		
School Phone:	610-277-2301	Home Phone:	610-513-5146
E-mail Address:	ckriebel@cmths.org		
District:	District 2		
SKILLS USA - State Leadership Conference – April 03 - April 05, 2024			
Two-Night Package Plan: Rates include overnight accommodations, dinner on 4/03, Breakfast, Lunch & Dinner on 4/04 and Breakfast on 4/05/24. The contracted prices are inclusive of meal gratuities and all applicable taxes.			

Number of Rooms Needed	Number of Persons Attending	Room Type	X	Rate Per Person	=	Total \$
1	4	Quad		\$286.00		\$1,144.00
3	9	Triple		\$319.00		\$2,871.00
0	0	Double		\$385.00		\$0.00
2	2	Single		\$583.00		\$1,166.00
		Early Arrival		\$197.58		
6	0	Total Due at Check-in				\$5,181.00



SkillsUSA States 2024			
Name	Sending School	Grade	Competition
Taylor Walski	Plymouth Whitemarsh HS	10	Career Pathways – Human Services
Karli Carbo	Norristown HS	12	Career Pathways – Human Services
Ava Todd	Upper Merion HS	12	Career Pathways – Human Services
Mateo Escudero	Norristown HS	12	Digital Cinema Production
Nicholas Hoeke	Upper Merion HS	11	Digital Cinema Production
Benjamin Rix	Harrilton HS	12	Photography
Kiera Sieker	Upper Merion HS	12	Photography
Luke Jones	Plymouth Whitemarsh HS	11	Audio/Radio Production
Andrew Delgrego	Plymouth Whitemarsh HS	12	Audio/Radio Production
Davis Quinonez-Ramirez	Norristown HS	12	Television (Video) Production
April Austin	Norristown HS	11	Television (Video) Production
Nehemiah Cole	Upper Merion HS	12	Telecommunications Cabling
Josie Day	Norristown HS	12	Automotive Refinishing

FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. **All Field Trips require J.O.C. approval.**
Request form must be submitted four (4) weeks prior to the event.

Today's Date: 3.18.24 Date of Trip: 4.19.24 Instructor making request: Amy DeLellis

Destination: MCCC

Destination address: 340 DeKalb Pike, Blue Bell, PA 19422

Destination Telephone # and Contact Person: 610-941-1504 Suzanne Ryan - PECO

Names of Chaperones: _____ Substitute Needed? _____ No. students participating:

Amy DeLellis Yes No

Session: A.M. P.M. Both

Jerry MacKereth Yes No

Leave Return

 Yes No

Transportation: School Van School Bus Chartered Bus Airline

Describe how students are selected for participation:

Students are chosen by attendance, grades and by the instructor. All students must have good attendance and at least an 85% in the Building Trades program and have an interest in applying to PECO/electrical work.

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

PECO's Workforce Development Team has partnered with several high schools to offer a one day program providing students with an interactive experience on a variety of careers within PECO that do not require a college degree.

Source of Funding:

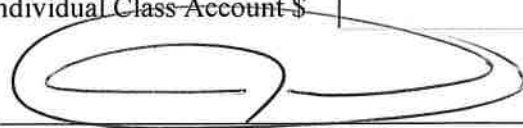
Budgeted General Funds \$

Youth Club Fund Raising \$

Grant \$

Individual Class Account \$

Amy K. DeLellis
Instructor's Signature


Supervisor's Signature


Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: _____ Date: Date Returned:

Bus: Date Ordered:

Contact Person: Cost:

Return completed form to the Director's Office. **All Field Trips require J.O.C. approval.**
 Request form must be submitted four (4) weeks prior to the event.

Today's Date: 3/12 Date of Trip: 4/22/2024 Instructor making request: Melissa Trocheck

Destination: Temple-Ambler Arboretum

Destination address: 580 Meetinghouse Raod, Ambler, PA 19002

Destination Telephone # and Contact Person: Kathleen Salisbury 267-468-8000 (arboretum #)

Names of Chaperones: _____ Substitute Needed? _____ No. students participating: all-30

Melissa Trocheck Yes No

Session: A.M. P.M. Both

Mr. Hughes Yes No

Leave 8:40 Return 2:00

 Yes No

Transportation: School Van School Bus Chartered Bus Airline

Describe how students are selected for participation:

All Landscape students are eligible to participate

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

Students will get to experience life on campus with current students as well as learn about the campus and Landscape/Horticulture programs. Touring of the arboretum, Earth Day planting activity with Arboretum employees and students, sitting in on a landscape/horticulture class, discussion with current students about the university and their classes are all included in the day. By the end students should know what Temple has to offer them, learn about planting on a school campus as well as potential jobs in the industry.

Source of Funding:

Budgeted General Funds \$

Youth Club Fund Raising \$

 Grant \$

Individual Class Account \$ have over \$2000

Melissa Trocheck



Instructor's
 Signature

Supervisor's Signature

Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: _____ Date: Date Returned:

Bus: Date Ordered:

Contact Person: Cost:



FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. **All Field Trips require J.O.C. approval.**
Request form must be submitted four (4) weeks prior to the event.

Today's Date: 3/6/24 Date of Trip: 04/22/24 Instructor making request: Michael Smith

Destination: Montgomery County Community College

Destination address: 340 Dekalb Pike, Blue Bell, PA 19422

Destination Telephone # and Contact Person: Isabelle Porter

Names of Chaperones: _____ Substitute Needed? _____ No. students participating:

Michael Smith Yes No Session: A.M. P.M. Both

Lisa Baranek Yes No

_____ Yes No

Leave Return

Transportation: School Van School Bus Chartered Bus Airline

Describe how students are selected for participation:

All students are expected to participate in the field trip.

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

My program has been invited by the director to tour the Health Sciences department at the college. Specifically, the Physical Therapist Assistant Program. The trip will include an introduction to the program, tour of the facilities, and information regarding requirements, and pre-requisite courses.

Source of Funding:


Budgeted General Funds \$

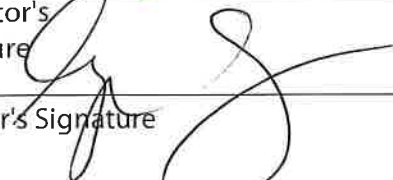
Youth Club Fund Raising \$

Grant \$

Individual Class Account \$

M. Smith
Instructor's Signature


Supervisor's Signature


Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: _____ Date: Date Returned:

Bus: Date Ordered:

Contact Person: Cost:

FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. **All Field Trips require J.O.C. approval.**
 Request form must be submitted four (4) weeks prior to the event.

Today's Date: 3/19/24 Date of Trip: 5/3/24 Instructor making request: David Ayres

Destination: Eastern Atlantic States Regional Council of Carpenters Annal Open House

Destination address: 10401 Decatur Road, Philadelphia, PA, 19154

Destination Telephone # and Contact Person: (215)824-2300

Names of Chaperones: _____ Substitute Needed? _____ No. students participating:

David Ayres Yes No

Session: A.M. P.M. Both

Bill Barber Yes No

Leave Return

Yes No

Transportation: School Van School Bus Chartered Bus Airline

Describe how students are selected for participation:

The students will be selected by using the co-op guidelines. 85% attendance, no major discipline issues and 75% in the program.

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

The Eastern Atlantic States Regional Council of Carpenters Pittsburgh Training Center hosted its annual Open House and Skills Expo on May 13! Over 1,000 visitors attended to watch first-hand the skills and professionalism of union apprentices, learn more about how to join the union.

Source of Funding:

Budgeted General Funds \$

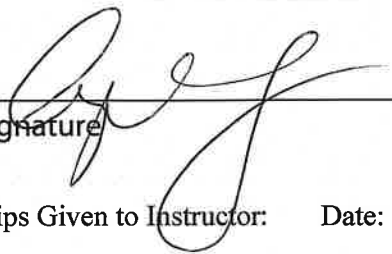
Youth Club Fund Raising \$

Grant \$

Individual Class Account \$

David Ayres

Instructor's Signature




Supervisor's Signature

Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: _____ Date:

Date Returned:

Bus: Date Ordered:

Contact Person: Cost: