

JOINT OPERATING COMMITTEE

MINUTES

OCTOBER 11, 2022

The meeting was called to order by Maggie Philips, Chairperson, at 6:30 p.m. The pledge of Allegiance was recited.

PRESENT: Troy Chiddick
Chris Epstein
Alice Hope
Christopher Jarmillo
Susan Moore
Maggie Phillips, Esq., Chairperson
William Winchester (Virtual Attendance)

ALSO PRESENT: Dr. Angela King, Executive Director
James Brunken, Assistant Director
Tamara Darden, Supervisor of Business Operations
Ali Fakira, Student Representative
Dana Johnson, Supervisor of Facilities
Tom Thompson, Supervisor of Technology
Dr. John Toleno, Superintendent of Record (Virtual Attendance)
Bonnie Young, Esq., Solicitor (Virtual Attendance)
Jessica Titus, JOC Secretary

NOT PRESENT: Louis Mason, Vice Chairperson
Philip Daniels

GUESTS: David Ayres and Jerrold MacKereth

PRESENTATIONS: David Ayres and Jerrold MacKereth provided an overview of their experiences to this point. They discussed how to be prepared when showing up for Building Trades. They explained how they are preparing students for the industry, what to expect, and what skills will be needed.

Molly Houseal, student representative, provided a video that highlighted her role as HOSA State Officer and her experience at CMTHS with Health Career Sciences and Allied Health.

Ali Fakira presented on his role as the SkillsUSA State Officer for Pennsylvania. He also shared the success of a CMTHS Teacher Academy student who attended the Teaching Summit.

MINUTES

MOTION: 1. To approve the minutes of September 7, 2022.

Above motion #1 was moved by Mrs. Moore and seconded by Mr. Jarmillo.
Membership Polled. All in Favor. Motion Carried.

TREASURER'S REPORT

MOTION: 2. To approve the following items of the August 31, 2022, Treasurer's Report:
a. Pages 1 through 11 for file and audit.

To approve General Fund Disbursements for September 30, 2022
a. Check #11490 through #11566, ACH payments and electronic transfers in the amount of \$1,134,600.59 (Page 13)

Above motion #2 was moved by Mrs. Moore and seconded by Mrs. Epstein.
Membership Polled. All in Favor. Motion Carried.

DIRECTOR'S REPORT

3. To approve employment of the following individuals:

Name: Teddy (Thaddeus) Peyton
Position: Custodian
Effective Date: September 19, 2022
Status: Full-Time/261 days
Annual Salary: \$22.00 Per Hour/Yearly
Benefits: As per the current support staff contract

Name: Junior Dasse
Position: Custodian
Effective Date: October 10, 2022
Status: Full-time/261 days
Salary Step/Salary: \$20.00 Per Hour/Yearly
Benefits: As per the current support staff contract

4. Recommend approval of additional substitute: (Resume attached)

Name: Lindsay Hills
Program: Culinary and Baking and Pastry Arts
Rate: \$110.00/day

5. Recommend attendance of Tamara Darden, Supervisor of Business Operations, at the 2022 DVASBO-Four County Business Officials Fall Workshop at the Kalahari Resort and Convention Center on October 5 to October 7, 2022, at a cost to not exceed \$615.00. (Attachment #1)
6. Recommend attendance of Dana Johnson, Supervisor of Daily Operations, at the 2022 PASBO Facilities Conference at the Wyndham Lancaster Resort on October 27 to October 28, at a cost not to exceed \$500.00. (Attachment #2)
7. Recommend supplemental contract for the 2022-2023 school year:

<u>Name</u>	<u>Supplemental</u>	<u>Amount</u>
David Ayres	SkillsUSA Advisor	\$1,350.00
8. Recommend approval of Landscape Design and Construction Program to visit Elmwood Park Zoo periodically throughout the 2022-2023 school year as part of a field study, at no cost to CMTHS or the students. (Attachment #3)
9. Recommend approval of Auto Technology Program on a field trip to the Automotive Training Center (ATC), Warminster Campus and Audi of Fort Washington, Warminster, PA, on October 18, 2022, at no cost to CMTHS or the students. (Attachment #4)
10. Recommend approval of Collision Repair Program on a field trip to the Automotive Training Center (ATC), Warminster Campus, Warminster, PA, on November 11, 2022, at no cost to CMTHS or the students. (Attachment #5)
11. Recommend approval of an educational experience for six CMTHS students to attend a LINK (Leaders Involved Networking Kids) trip to Camp Conrad Weiser, Reinhold, PA, on November 2 to November 4, 2022, at no cost to CMTHS or the students. (Attachment #6)
12. Recommend approval of twenty students and three advisors to attend the SkillsUSA Fall Leadership Conference. (Attachment #7)

Event:	SkillsUSA Fall Leadership Conference
Location:	Kalahari Hotel and Conference Center, PA
Dates:	November 16 to November 18, 2022
No. of Students:	20
Cost:	\$7,185.00
Bus:	To be determined
Chaperones:	Sandy Brower, Melanie Wheeler, Jerrold Mackereth

Student	Program	Sending School
Eva Guberman	Culinary Arts	Harriton High School
Mae Tyslan	Landscaping Design	Harriton High School
Gloria Fuentes	Networking	Lower Merion High School
Gabriel Withhohn	Building Trades	Lower Merion High School
Long Kha	Networking	Lower Merion High School
Guadalupe Avila Dircio	Baking & Pastry	Norristown Area High School
Perla Bornios	Healthcare Sciences	Norristown Area High school
Josie Day	Collision Repair	Norristown Area High School
Brian Evangelista	Culinary Arts	Norristown Area High School
Ana Karen Seynos Alonso	Culinary Arts	Plymouth Whitemarsh High School
Clodia Walsh	Early Childhood	Plymouth Whitemarsh High School
Andrew DelGrego	Video, Sound & Music	Plymouth Whitemarsh High School
Stephanie Cueva	Building Trades	Upper Merion High School
Britany Lopez	Healthcare Sciences	Upper Merion High School
Hannah Hostetter	Video, Sound & Music	Upper Merion High School
Emily Whaling	Public Safety	Upper Merion High School
Aidan Ring	Baking & Pastry	Upper Merion High School
Owen Potten	Culinary Arts	Upper Merion High School
Luis Romero	Early Childhood	Upper Merion High School
Ali Fakira	Networking	Upper Merion High School

Above motions #3 through #12 were moved by Mrs. Hope and seconded by Mrs. Moore.

Membership Polled. All in Favor. Motion Carried.

Mrs. Titus gave an overview of what LINK is and the benefit for students and staff attending. This is a project that we will model to create a CMTHS LINK program in the near future.

ADMINISTRATIVE REPORTS

- a. Jim Brunken, Assistant Director
 - 1. Katie Allen, ELD Specialist, offers a Spanish Workshop for our teachers and staff. It’s a beginner’s level training. This will support positive daily conversations with our students.
 - 2. Landscaping Design students have partnered with the Elmwood Park Zoo to assist with the park’s landscaping. Our students are getting hands on experience while supporting a great organization.

3. Culinary Arts participated in the Elmwood Park Zoo's Beast of a Feast fundraising event. The students did live demonstrations while prepping the appetizers and serving. A great event and an awesome experience.
4. Amy DeLellis, Work Based Studies Coordinator, is working hard at getting students out on Co-Op. At this time, we have 10 students out working, getting paid and earning a grade. Amy is also creating new and contacts and partnerships to create more experiences for our students.
5. Allied Health students are now full time at Suburban Community Hospital for theory and clinical observations. Students can rotate through different areas of the hospital three days a week.

b. Dana Johnson, Supervisor of Daily Operations

1. Mr. Johnson thanked the JOC for supporting the hiring of two new custodians. The past several weeks have been challenging with increased enrollment and missing two custodians from the daily schedule.

COMMITTEE REPORTS

Nothing to report.

OLD BUSINESS

Nothing to report.

NEW BUSINESS

Nothing to report.

Meeting adjourned at 7:38 p.m.

Respectfully submitted,

Jessica Titus
JOC Secretary