



## JOINT OPERATING COMMITTEE MEETING

June 7, 2023

6:30 P.M.

### MINUTES

The meeting was called to order by Maggie Philips, JOC Chairperson at 6:34 p.m. The Pledge of Allegiance was recited.

PRESENT: Troy Chiddick  
Chris Epstein  
Louis Mason  
Susan Moore, Treasurer  
Christopher Jaramillo, Vice Chairperson  
Maggie Philips, Esq., Chairperson

ALSO PRESENT: Mark Fitzgerald, Esq.  
Dr. John Toleno, Superintendent of Record – Virtual  
Dr. Angela King, Executive Director  
James Brunken, Assitant Director  
Dana Johnson, Supervisor of Daily Operations  
Tamara Darden, Supervisor of Business Operations  
Thomas Thompson, Supervisor of Technology  
Jessica Titus, J.O.C Secretary

ABSENT: Philip Daniels  
Alice Hope  
William Winchester

PUBLIC COMMENT:None

GUESTS: None

### APPROVAL OF MINUTES

MOTION: 1. To approve the following minutes for the May 3, 2023, J.O.C. meeting.

Above motion #1 was moved by Mrs. Moore and seconded by Mr. Mason.

Membership Polled.

All in Favor.

Motion Carried.

TREASURER'S REPORT

- MOTION: 2. To approve the following items of the April 30, 2023, Treasurer's Report:
- a. Pages 1 through 11 for file and audit.
- To approve General Fund Disbursements for May 31, 2023.
- a. Check #12206 through #12306, ACH Payments and electronic transfers in the amount of \$816,680.99 (Page 13).

Above motion #2 was moved by Mrs. Moore and seconded by Mrs. Epstein.

Membership Polled. All in Favor. Motion Carried.

DIRECTOR'S REPORT

- 3. Recommend part-time employment for Noah Tunstall (10th grade, Building Trades, Colonial School District) and Joseph McCormick (11th grade, Building Trades, Lower Merion School District) at an hourly rate of \$15.00.
- 4. Recommend approval of summer teaching hours at \$30.00 per hour for the following staff members.
  - Mary Boccella           Cosmetology Summer Hours
  - Jonathan Angelilli   Automotive Service Summer Camp
  - Alex Minnick           Automotive Service Summer Camp
  - Gerald Damon         Networking Technology Summer Camp
- 5. Recommend adoption of the following policies: (Attachment #1)
  - Policy #827   NEW (Conflict of Interest)
  - Policy #828   NEW (Fraud)
  - Policy #830   NEW (Breach of Computerized Personal Information)
- 6. Recommend approval of 20 additional curriculum hours, \$30.00 per hour, with a focus on PowerSchool and Schoology for Katie Allen, from July 1 to August 18, 2023.
- 7. Recommend approval of the Central Montco Technical High School Administration and Office Staff 2023-2024 Holiday Calendar. (Attachment #2)
- 8. Recommend attendance of student Jonathan Barranco-Silva from Norristown High School to attend the HOSA National Conference. (Attachment #3)
  - Event:           HOSA National Conference
  - Location:       Dallas, Texas
  - Cost:            \$2,056.00 - registration, travel, hotel and meal
  - 50% of the cost will be deferred by FanPledge funds
- 9. Recommend attendance of Dana Johnson to the MCIU's Second Annual Facilities Conference on May 17 to May 19, 2023, at Bear Creek Mountain Resort. Cost not to exceed \$625 for registration, hotel, and meals. (Attachment #4)

10. Recommend increase in salary for the following employees:  
  
Sandra Brower, School Counselor F-11 to G-11  
(Earned VOC II, plus BS, plus 24 AEC)  
Katie Allen, ELD Coordinator F-10 to G-11  
(Earned VOC II, plus BS, plus 24 AEC)  
David Ayres, Program Instructor C-12 to E-1-13  
(Earned VOC II, plus 30 with industry credits)
  
11. Recommend approval of Fox Rothschild LLP as Solicitor for the time of July 1, 2023, through June 30, 2024. (Attachment #5)

NOTE: The following should read into the June Minutes. To adopt the 2023-2024 Central Montco Technical High School Operating Budget as a result of the approval to date by two member districts and a combined vote count of 24. (Attachment #6)

Colonial School District	Unanimous (7-0)
Norristown Area School District	Unanimous (9-0)
Upper Merion Area School District	Unanimous (8-0)

Above motion #3 through #11 was moved by Mrs. Moore and seconded by Mr. Jaramillo  
Membership Polled. All in Favor. Motion Carried.

### ADMINISTRATIVE REPORTS

James Brunken, Assistant Director – CMTHS celebrated the new NTHS inductees for 2023, a list of all students per sending school has been provided for you this evening. Our students and staff were treated to a Hawk Fest. This event was planned and executed by Mr. Joedy Johnson and Mrs. Melissa Zimmerman. The event included Chick Fil A, water ice, music, rock wall, face painting, and much more. It was a well deserved fun day for everyone.

Dana Johnson, Supervisor of Daily Operations – The MCIU's Facilities Conference was very beneficial. It provided great networking with local partners, along with information on cyber security and custodial leadership. It has been a team effort to remove the old sign with maintenance staff and the Building Trades program. Science and Rehab Therapy is moving to the Early Childhood Education room in C wing. Early Childhood Education will move to the room that the YMCA occupied. Preparing for roof project.

Dr. King - The YMCA will not be returning to CMTHS next year due to low enrollment

SOLICITOR'S REPORT – There are Title 9 changes soon, PDE is pushing off on these changes until October 2023.

SUPERINTENDENT OF RECORD - Nothing at this time.

COMMITTEE REPORTS

- A. Curriculum – Nothing at this time.
- B. Finance – Nothing at this time.
- C. Facilities – Nothing at this time.
- D. Policy – Adoption of the three policies
- E. Personnel - Approval of PIMS/Child Accounting stipend for Thomas Thompson for \$10,000.00 beginning in the 2023-2024 school year
  - Recommend Dr. Deborah Broderick to be .5 Teacher Academy Instructor and .5 DEI Coordinator on Assignment for the 2023-2024 school year
  - Recommend approval of yearly bonus for Dr. King as a result of good achievements as per contract

Motion for the personnel request were moved by Mr. Mason and seconded by Mrs. Moore  
Membership Polled. All in Favor. Motion Carried.

1. Old Business - None at this time.
2. New Business - Mr. Jaramillo - Conference for School Board Members on July 7, in New Orleans. There is a scholarship available for any interested members. We are looking forward to visiting a NASD and CMTHS alumni at his successful restaurant

Meeting adjourned at 7:11 p.m.

Respectfully submitted,

Jessica Titus  
Secretary



Book	Policy Manual
Section	800 Operations
Title	Conflict of Interest
Code	827 - NEW
Status	Adoption

### **Purpose**

This policy shall affirm standards of conduct established to ensure that Joint Operating Committee members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.

### **Definitions**

**Confidential information** shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.[\[1\]](#)

**Conflict** or **Conflict of interest** shall mean use by a Joint Operating Committee member or employee of the authority of their office or employment, or any confidential information received through their holding public office or employment, for the private pecuniary benefit of them, a member of their immediate family or a business with which they or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Joint Operating Committee member or employee, a member of their immediate family or a business with which they or a member of their immediate family is associated.[\[1\]](#)

**De minimis economic impact** shall mean an economic consequence which has an insignificant effect.[\[1\]](#)

**Financial interest** shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness.[\[1\]](#)

**Honorarium** shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact.[\[1\]](#)

**Immediate family** shall mean a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister.[\[1\]](#)

**Business partner** shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.

### **Delegation of Responsibility**

Each employee and Joint Operating Committee member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Joint Operating Committee prohibits members of the Joint Operating Committee and employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.

## **Guidelines**

All Joint Operating Committee members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.

### Disclosure of Financial Interests

No Joint Operating Committee member shall be allowed to take the oath of office or enter or continue upon their duties, nor shall they receive compensation from public funds, unless they have filed a statement of financial interests as required by law.[2]

The school solicitor and designated school employees shall file a statement of financial interests as required by law and regulations.[3][4]

### Standards of Conduct

The school maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Joint Operating Committee members engaged in the selection, award and administration of contracts.[5]

No employee or Joint Operating Committee member may participate in the selection, award or administration of a contract supported by a federal award if they have a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Joint Operating Committee member, any member of their immediate family, their business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.[5]

The school shall not enter into any contract with a Joint Operating Committee member or employee, or their spouse or child, or any business in which the person or their spouse or child is associated valued at \$500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Joint Operating Committee has determined it is in the best interests of the school to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Joint Operating Committee member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.[1]

When advertised formal bidding is not required or used, an open and public process shall include at a minimum:

1. Public notice of the intent to contract for goods or services;
2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and
3. Post-award public disclosure of who made bids or quotes and who was chosen.

Any Joint Operating Committee member or employee who in the discharge of their official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of their interest as a public record in a written statement to be attached to the Joint Operating Committee minutes.[\[1\]](#)

No public official or public employee shall accept an honorarium.[\[1\]](#)

Joint Operating Committee members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Gifts of a nominal value may be accepted in accordance with Joint Operating Committee policy.[\[5\]](#)[\[6\]](#)

### Improper Influence

No person shall offer or give to a Joint Operating Committee member, employee or nominee or candidate for the Joint Operating Committee, or a member of their immediate family or a business with which they are associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on the offeror's or donor's understanding that the vote, official action or judgment of the Joint Operating Committee member, employee or nominee or candidate for the Joint Operating Committee would be influenced thereby.[\[1\]](#)

No Joint Operating Committee member, employee or nominee or candidate for the Joint Operating Committee shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Joint Operating Committee member, employee or nominee or candidate that the vote, official action or judgment of the Joint Operating Committee member, employee or nominee or candidate for the Joint Operating Committee would be influenced thereby.[\[1\]](#)

### Organizational Conflicts

Organizational conflicts of interest may exist when due to the school's relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with federally funded activities, the school may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.[\[5\]](#)

In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Administrative Director or designee to determine whether it is likely that the school would be unable or appear to be unable to be impartial in making the award. If such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:

1. The organizational relationship shall be disclosed as part of any notices to potential contractors;
2. Any school employees or officials directly involved in the activities of the related organization are excluded from the selection and award process;
3. A competitive bid, quote or other basis of valuation is considered; and
4. The Joint Operating Committee has determined that contracting with the related organization is in the best interests of the program involved.

### Reporting Conflicts of Interest

Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the Administrative Director. If the Administrative Director is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Joint Operating Committee President.

Any perceived conflict of interest of a Joint Operating Committee member that is detected or suspected by any employee or third party shall be reported to the Joint Operating Committee President. If the Joint Operating Committee President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Administrative Director, who shall report the incident to the solicitor.

No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest.

The Administrative Director or designee shall report in writing to the federal awarding agency or pass-through entity any potential conflict of interest related to a federal award, in accordance with federal awarding agency policy.[7]

### Investigation

Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.[7]

### Disciplinary Actions

If an investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the school shall take prompt, corrective action to ensure that such conduct ceases and will not recur. School staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Joint Operating Committee policies, procedures, applicable collective bargaining agreements and state and federal laws.[8]

Legal	<a href="#">1. 65 Pa. C.S.A. 1101 et seq</a>
	2. Pol. 004
	<a href="#">3. 51 PA Code 15.2</a>
	<a href="#">4. 65 Pa. C.S.A. 1104</a>
	<a href="#">5. 2 CFR 200.318</a>
	6. Pol. 322
	<a href="#">7. 2 CFR 200.112</a>
	8. Pol. 317
	Pol. 011
	Pol. 319
	Pol. 609
	Pol. 702

Book	Policy Manual
Section	800 Operations
Title	Fraud
Code	828 - NEW First
Status	Adoption

### **Authority**

The Joint Operating Committee expects all Joint Operating Committee members, employees, volunteers, consultants, vendors, contractors and other parties that maintain a relationship with the school to act with integrity, due diligence, and in accordance with law in their duties involving the school's resources. The Joint Operating Committee is entrusted with public funds, and no one connected with the school shall do anything to erode that trust.

### **Definitions**

**Fraud, financial improprieties, or irregularities** include but are not limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the school.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other assets.
4. Impropriety in handling money or reporting financial transactions.
5. Profiteering because of insider information of Joint Operating Committee information or activities.
6. Disclosure of confidential and/or proprietary information to outside parties.
7. Acceptance or seeking of anything of material value, other than items used in the normal course of advertising, from contractors, vendors, or persons providing services to the school.
8. Destruction, removal, or inappropriate use of school records, furniture, fixtures, or equipment.
9. Failure to provide financial records to authorized state or local entities.
10. Failure to cooperate fully with any financial auditors, investigators or law enforcement.
11. Other dishonest or fraudulent acts involving the school's monies or resources.

### **Delegation of Responsibility**

The Administrative Director or designee shall be responsible to implement and maintain a system of internal controls designed to prevent and detect potential risks, fraud, financial impropriety, or fiscal irregularities within the school, subject to review and approval by the Joint Operating Committee.

Administrators are responsible to be alert to an indication of fraud, financial impropriety, or irregularity within their areas of responsibility.

The Administrative Director shall recommend to the Joint Operating Committee for its approval completion of a forensic audit when it is deemed necessary and beneficial to the school.

### Reporting

All employees shall be alert for any indication of fraud, financial impropriety or irregularity within their area of responsibility.

An employee who suspects fraud, impropriety, or irregularity shall immediately report their suspicions to the Administrative Director.

If the report involves the Administrative Director, the employee shall report their suspicions to the Superintendent of Record who shall be responsible to conduct an investigation in place of the Administrative Director.

Employees who bring forth a legitimate concern or suspicion about a potential impropriety shall not be retaliated against. Those who do retaliate against such an employee shall be subject to disciplinary action.<sup>[1][2][3]</sup>

### Investigation

The Administrative Director shall investigate reports of fraudulent activities in a manner that protects the confidentiality of all parties and the facts, in cooperation with appropriate individuals and agencies.

If an investigation substantiates the occurrence of a fraudulent activity, the Administrative Director shall issue a report to the Joint Operating Committee and designated individuals.

The final disposition of the matter regarding employee discipline and decision to file a criminal complaint or refer the matter to law enforcement and/or a regulatory agency for independent investigation shall be determined by the Joint Operating Committee and Administrative Director in consultation with legal counsel.

Results of an investigation shall not be disclosed to or discussed with anyone other than those individuals with a legitimate right to know, until the results are made public.

- Legal
- [1. 43 P.S. 1423](#)
  - [2. 18 U.S.C. 1513](#)
  - 3. Pol. 317
  - [43 P.S. 1421 et seq](#)
  - [15 U.S.C. 7201 et seq](#)

Book	Policy Manual
Section	800 Operations
Title	Breach of Computerized Personal Information
Code	830 - NEW
Status	Adoption

## **Purpose**

With the increased reliance upon electronic data, and the maintenance of personal information of students and employees in electronic format, the Joint Operating Committee is concerned about the risk of a breach in the school's electronic system security and the possible disclosure of personal information. This policy addresses the manner in which the school will respond to unauthorized access and acquisition of computerized data that compromises the security and confidentiality of personal information.

## **Authority**

The Joint Operating Committee directs that administrators shall provide appropriate notification of any computerized system security breach to any state resident whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed or acquired by unauthorized persons. [\[1\]](#)

## **Definitions**

**Breach of the system's security** - unauthorized access and acquisition of computerized data that materially compromises the security or confidentiality of personal information maintained by the school as part of the database of personal information regarding multiple individuals and that the school reasonably believes has caused or will cause loss or injury to any state resident. Good faith acquisition of personal information by an employee or agent of the school for the purpose of the school is not a breach of the security of the system if the personal information is not used for a purpose other than the lawful purpose of the school and is not subject to further unauthorized disclosure. [\[2\]](#)

**Individual** - means any natural person, not an entity or company.

**Personal information** - includes an individual's first initial and last name in combination with and linked to any one or more of the following, when not encrypted or redacted: [\[2\]](#)

1. Social security number.
2. Driver's license number or state identification card number issued instead of a driver's license.
3. Financial account number, credit or debit card number, in combination with any required security code, access code or password that would permit access to an individual's financial account.

Personal information does not include publicly available information that is lawfully made available to the general public from federal, state or local government records. [\[3\]](#)

**Records** - means any material, regardless of its physical form, on which information is recorded or preserved by any means, including written or spoken words, graphically depicted, printed or electromagnetically transmitted. This term does not include publicly available directories containing information that an individual has voluntarily consented to have publicly disseminated or listed, such as name, address or telephone number.[\[2\]](#)

### **Delegation of Responsibility**

The Administrative Director or designee shall ensure that the school provides notice of any system security breach, following discovery, to any state resident whose unencrypted and unredacted personal information was or is reasonably believed to have been accessed and acquired by an unauthorized person. Such notice shall be made without a reasonable delay, except when a law enforcement agency determines and advises the school in writing that the notification would impede a criminal or civil investigation, or the school must take necessary measures to determine the scope of the breach and to restore the reasonable integrity of the data system. The school will also provide notice of the breach if the encrypted information is accessed and acquired in an unencrypted form, if the security breach is linked to a breach of security of the encryption, or if the security breach involves a person with access to the encryption key.[\[4\]](#)

Legal

- [1. 73 P.S. 2301 et seq](#)
- [2. 73 P.S. 2302](#)
- 3. Pol. 801
- [4. 73 P.S. 2303](#)
- [15 U.S.C. 1681a](#)





## Central Montco Technical High School

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**2023-2024**

### **Holidays for Administration and Office Staff**

- Tuesday, July 4, 2023 – Independence Day
- Monday, September 4, 2023 – Labor Day
- Monday, September 25, 2023
- Thursday, November 23, 2023 – Thanksgiving
- Friday, November 24, 2023
- Monday, December 25, 2023
- Monday, January 1, 2024
- Monday, January 15, 2024 – Martin Luther King’s Birthday
- Monday, February 19, 2024 – President’s Day
- Friday, March 29, 2024
- Wednesday, April 10, 2024
- Monday, May 27, 2024
- Wednesday, June 19, 2024

Return completed form to the Director's Office. All Field Trips require J.O.C. approval.  
Request form must be submitted four (4) weeks prior to the event.

Today's Date: 5/2/2023 Date of Trip: 6/20/23-6/25/23 Instructor making request: Noelle Pumo

Destination: Dallas Texas

Destination address: 300 Reunion Blvd. Dallas, Tx 75207

Destination Telephone # and Contact Person: Donnapavlovic - (610) 360-8862

Names of Chaperones: \_\_\_\_\_ Substitute Needed? \_\_\_\_\_ No. students participating: 1

Cynthia Rodriguez  Yes  No

Session:  A.M.  P.M.  Both

Yes  No

SUMMER TRIP

Yes  No

Leave 6/20/23 Return 6/25/23

Transportation:  School Van  School Bus  Chartered Bus  Airline

Describe how students are selected for participation:

gold medal winner @ SLC - HOSA for medical Reading Competition (Jonathan Barranco-Silva)

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

This is ILC - international leadership conf - going to compete again - same competition but @ international level - (Medical Reading)

Source of Funding:

Budgeted General Funds \$ \_\_\_\_\_

Youth Club Fund Raising \$ \_\_\_\_\_

Grant \$ \_\_\_\_\_

Individual Class Account \$ \_\_\_\_\_

[Signature]  
Instructor's Signature

[Signature]  
Supervisor's Signature

[Signature]  
Director's Signature

\_\_\_\_\_  
J.O.C. Approval Date

Permission Slips Given to Instructor: \_\_\_\_\_ Date: 5/5/2023 Date Returned: 5/6/2023

Bus: N/A Date Ordered: N/A

Contact Person: N/A Cost: N/A



### Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/  
Purpose:

Attendees:

Cost not to exceed:

Registration:	<input type="text" value="\$300"/>
Lodging:	<input type="text" value="\$250"/>
Transportation:	<input type="text"/>
Meals:	<input type="text" value="\$75"/>
Other (Describe):	<input type="text"/>
Total:	<input type="text" value="\$625"/>

Source of Funding: Budgeted General Funds: \$   
Grant:  Amount: \$

Submitted by:   
Supervisor's Approval:   
Director's Approval:



Fox Rothschild LLP  
ATTORNEYS AT LAW

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May 5, 2023

**VIA EMAIL**

[aking@cmths.org](mailto:aking@cmths.org)

Dr. Angela King, Executive Director  
Central Montco Technical High School  
821 Plymouth Road  
Plymouth Meeting, PA 19462

**RE: Central Montco Technical High School**  
**Fee Agreement for Solicitor Services for School Year 2023-2024**

Dear Dr. King:

What follows is the standard fee letter of Fox Rothschild LLP in conjunction with Solicitor Services for the 2023-2024 school year. In the event the JOC approves of our reappointment, this letter will confirm that the Central Montco Technical High School (“Client”) has retained Fox Rothschild LLP (the “Firm”) to represent Client in connection with the matter described below. The Engagement Letter (the “Letter”), along with the attached Standard Terms of Engagement (the “Standard Terms”), comprise the Engagement Agreement (the “Agreement”) between Client and the Firm and explain the terms under which the Firm will provide legal services to Client in this matter. In the event of a discrepancy between the Standard Terms and the Letter, the provisions set forth in the Letter will prevail.

As the Administration is undoubtedly aware, Fox Rothschild LLP prides itself both on the quality of legal services and the level of responsiveness we provide. Please be assured that the continuity of the level of services that you have come to expect will not change however, we are requesting a minimal increase in standard rates for the 2023-2024 school year.

**Scope of Work.** Client has engaged the Firm to provide the following services described in detail below (“Engagement”). Client has not engaged the Firm, nor has the Firm agreed, to represent Client regarding any other matter. If Client requires the Firm’s services in connection with any other matter, please let me know.

**Identity of Client.** The Firm’s only client in the Engagement is the individual identified as Client in the first paragraph of this Letter.

A Pennsylvania Limited Liability Partnership

California Colorado Delaware District of Columbia Florida Georgia Illinois Minnesota Missouri Nevada  
New Jersey New York North Carolina Oklahoma Pennsylvania South Carolina Texas Washington

145501157.1





Dr. Angela King, Executive Director  
May 5, 2023  
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**Term of Engagement – July 1, 2023 through June 30, 2024.** Client will be billed monthly on a fee arrangement based upon the appropriate designation of standard blended rate or specially negotiated rates as described below.

**ITEMS COVERED UNDER THE STANDARD  
BLENDED RATE OF \$200.00 PER HOUR<sup>1</sup>**

1. Attendance at one regularly scheduled public meeting per month.
2. All matters involving the representation of the school entity that are not addressed in the section involving specially negotiated rates.

**SPECIALLY NEGOTIATED RATES**

1. School financing, including but not limited to bond issues, collateral exchanges, tax revenue anticipation notes, swap agreements, and loans. These matters will usually be handled on a fixed fee basis, to be determined by the Firm and Client, based upon the size and complexity of the issue.
2. Matters relating to tax increment financing work, which will be billed at the rate of \$260.00 per hour, unless such rates are subject to reimbursement of a non-insured third party (i.e., developer), when the rates will be based upon the customary hourly rates charged by Fox Rothschild LLP to non-retainer, non-school clients.
3. Specialized contracts calling for a tax opinion from Fox Rothschild LLP (i.e., financing and copier leases), guaranteed energy savings contracts, preparation of specialized agreements or plans, such as Section 125 plans, Section 457 plans, Section 401(a) plans, Section 403(b) plans, Health Reimbursement Accounts, benefits-related agreements, COBRA, HIPAA, and PSERS' advice, condemnation and construction litigation, transactional aspects of major building construction projects, including but not limited to alterations of school buildings involving projects instituted on or after the date of this Fee Agreement, tax opinions required pursuant to IRS Circular 230, intellectual property advice or agreements, immigration advice or proceedings, or any advice or proceedings relating to the formation or dissolution of foundations formed pursuant to Section 501(c)(3) of the Internal Revenue Code, matters involving the sale or purchase of school property and matters involving the transactional aspects of major building construction projects, which would include but not be limited to the alterations or renovations of school building projects,

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<sup>1</sup> A "blended rate" is a rate charged regardless of the individual providing the service.



Dr. Angela King, Executive Director

May 5, 2023

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specification review, architectural contracts, or engineering projects for projects instituted on or after the date of this Fee Agreement will be handled at a blended rate of \$260.00 per hour.

4. Audit inquiry responses: A flat fee of \$500.00 for the original audit inquiry request and \$300.00 per update will be charged.

5. Litigation instituted on or after the date of this Fee Agreement that will be unique or non-customary litigation on the part of the Client. An example of this exception will include complex securities litigation, bankruptcy litigation, litigation involving investment of bond or other investment proceeds of the Client. Such litigation will be charged based upon the customary hourly rates charged by Fox Rothschild LLP to non-retainer, non-school clients, less 20%.

6. Responses to grievances pursuant to a collective bargaining agreement and handling of arbitrations pursuant to a collective bargaining agreement will be handled at a blended rate of \$250.00 per hour.

7. Collective bargaining where the Firm represents Client as its negotiator, as well as the handling of unfair labor practices, grievances, labor arbitrations, fact findings, non-binding and/or binding arbitrations, and so on will be handled at a blended rate of \$25000 per hour.

8. Matters covered by insurance. Notwithstanding the rates set forth in this Fee Agreement, Fox Rothschild LLP's handling of insurance matters will be subject to the insurance company representation guidelines and rates. Where an insurance company is involved, we may ask that you pay our monthly bills and then we will submit claims for reimbursement on your behalf to the insurance company. In all cases in which insurance coverage may be available, the ultimate responsibility for payment of our charges will remain with the Client.

The hourly rates specified in the Letter shall prevail over the range of fees in the Standard Terms as specifically set forth in the Letter.

The costs for which you will be charged include filing fees; telephone, telecopy, word processing, overnight mail, messenger and other communication costs; staff overtime when appropriate; computer research; court reporters, photographers and other professional fees; travel and meal expenses; and other miscellaneous costs. Where possible, we will have vendors bill you directly for such costs or we will send you the bill and request that you pay the vendor directly. Certain costs, such as telephone charges, are sometimes not available until subsequent months, in which case a supplemental bill will be rendered, or an estimated amount will be included in the initial bill and an adjustment made when the actual charges are known.

All bills are payable upon presentation and are considered delinquent if not paid within thirty days of issuance. If a bill is not timely paid, we may cease to render further services or, in the case of a





Dr. Angela King, Executive Director  
May 5, 2023  
Page 4

litigation matter, we may petition the court to withdraw as counsel. A service charge will be added to the unpaid amount of any delinquent bill.

It is the policy of this law firm that no individual except Edward Gillespie (Chief Accounting Officer) shall have the authority to vary, alter, modify or contradict the enclosed billing arrangement or any subsequent bills that may result there from.

**Suggested Motion for JOC Action.** Based upon this letter, we are suggesting that the following motion appear on your May or June agenda:

“Motion to appoint Fox Rothschild LLP as Solicitor for the Central Montco Technical High School for the time period of July 1, 2023 through June 30, 2024.”

**Future Representation.** If Client asks the Firm to take on an additional assignment in the future, the terms in the Agreement will cover such later assignment(s), unless Client and the Firm reach a separate understanding, which understanding will be reflected in a separate writing, which may include e-mails.

**Conclusion.** If Client has any questions about the Agreement, please contact me as soon as possible. Client may consult with separate counsel regarding this Agreement.

Please acknowledge your acceptance to the terms in the Agreement and your receipt of the Standard Terms by signing one copy of the Letter and returning the signed copy to me at your earliest convenience. This Agreement will take effect on the date of Client's signature or when the Firm first performs legal services for Client, whichever is earlier.

We appreciate the opportunity and privilege to represent Client in the Engagement.

Very truly yours,

Mark W. Fitzgerald

MWF/cc

ACCEPTED AND AGREED:

By: \_\_\_\_\_  
Dr. Angela King, Executive Director

Date: \_\_\_\_\_



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2023/2024  
OPERATING BUDGET

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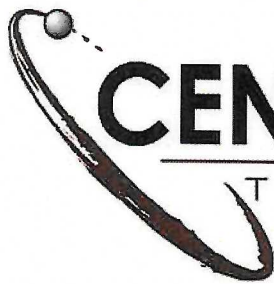
MEMBER DISTRICTS

*COLONIAL SCHOOL DISTRICT*

*NORRISTOWN AREA SCHOOL DISTRICT*

*UPPER MERION AREA SCHOOL  
DISTRICT*





# CENTRAL MONTCO

TECHNICAL HIGH SCHOOL  
FOR THE ARTS, SCIENCES AND TECHNOLOGY

## JOINT OPERATING COMMITTEE

COLONIAL

MRS. SUSAN MOORE, TREASURER  
MR. WILLIAM WINCHESTER  
MRS. CHRIS EPSTEIN

NORRISTOWN

MR. LOUIS MASON  
MR. PHILIP DANIELS  
MR. CHRIS JARAMILLO, VICE CHAIRPERSON

UPPER MERION

MRS. MAGGIE PHILIPS, ESQ., CHAIRPERSON  
MRS. ALICE HOPE  
MR. TROY CHIDDICK

SOLICITOR

MARK FITZGERALD, ESQUIRE

J.O.C. SECRETARY

MRS. JESSICA TITUS

SUPERINTENDENTS

DR. MICHAEL CHRISTIAN  
COLONIAL SCHOOL DISTRICT

MR. CHRISTOPHER T. DORMER  
NORRISTOWN AREA SCHOOL DISTRICT

DR. JOHN TOLENO  
UPPER MERION AREA SCHOOL DISTRICT

SUPERINTENDENT OF RECORD

DR. JOHN TOLENO

EXECUTIVE DIRECTOR

DR. ANGELA KING

SUPERVISOR OF BUSINESS OPERATIONS

MS. TAMARA DARDEN



## **Introduction to 2023/2024 Operating Budget**

We are pleased to present you with this copy of the Central Montco Technical High School's 2023/2024 Operating Budget.

The total enrollment at Central Montco Technical High School is currently at 885 students. Central Montco expects a continued increase in students and have built our budget based on enrollment statistics. The pages contained herein represent a combined effort on the part of the faculty, administration, and support staff to continue to meet the career and technical needs of our collective student population and the job-related needs of local business and industry.

The 2023/2024 budget includes \$1,568,025 of debt service payments on the school's renovation bonds and \$34,582 of debt service on a \$2.6 million capital project.

A statistical analysis shows that the overall General Fund Budget shows an increase of \$347,120 from the current year budget. Budget increases for Operating Expenses for Member Districts are calculated at a total increase of 10.38% over the current year budget. The total Budget increase for the 2023/2024 school year is 3.11% (including Debt Service).

Other significant items included in the 2023/2024 budget are as follows:

- 1) Health Insurance contributions increase is estimated at 5.73%.
- 2) Prescription Insurance contributions is estimated at 5.73%.
- 3) Retirement contribution rate will be 34.00%.
- 4) The school anticipates receiving \$280,000 of Perkins federal grant funds.
- 5) The school anticipates receiving \$40,000 in equipment grants.
- 6) The school anticipates receiving \$300,000 in additional federal/state grants.

# REVENUE

CENTRAL MONTCO TECHNICAL HIGH SCHOOL  
SUMMARY OF ESTIMATED GENERAL FUND REVENUE  
FISCAL YEAR 2023/2024

ACCOUNT CODE	ACCOUNT DESCRIPTION	2022/2023 CURRENT YEAR ESTIMATE	2022/2023 CURRENT YEAR BUDGET	2023/2024 PROPOSED BUDGET	BUDGET TO BUDGET DIFFERENCE	BUDGET TO BUDGET % DIFFERENCE
6000	<u>LOCAL SOURCES</u>					
6510	EARNINGS FROM INVESTMENTS	5,000.00	5,000.00	5,000.00	0.00	0.00%
6620	CAFETERIA SALES	0.00	5,000.00	0.00	(5,000.00)	-100.00%
6740	FEES REVENUE	0.00	0.00	0.00	0.00	N/A
6910	FACILITY RENTAL	12,000.00	12,000.00	12,000.00	0.00	0.00%
6943	TUITION- ADULT IN DAY	0.00	0.00	0.00	0.00	N/A
6943	DUAL ENROLLMENT TUITION	1,000.00	1,000.00	1,000.00	0.00	0.00%
6943	TRANSITION TO CAREER TUITION	0.00	110,000.00	0.00	(110,000.00)	-100.00%
6943	SUMMER PROGRAM TUITION	10,000.00	10,000.00	2,000.00	(8,000.00)	-80.00%
6946	MEMBER DISTRICT CONTRIBUTIONS	7,617,127.00	7,617,127.00	8,245,592.00	628,465.00	8.25%
6944	TUITION-NONMEMBER DISTRICTS	784,000.00	980,000.00	714,700.00	(265,300.00)	-27.07%
6949	DRIVER'S ED/CHILDCARE	1,800.00	1,800.00	1,800.00	0.00	0.00%
6980	PRODUCTION CONTROL	20,000.00	20,000.00	20,000.00	0.00	0.00%
	TOTAL-LOCAL SOURCES	<u>8,450,927.00</u>	<u>8,761,927.00</u>	<u>9,002,092.00</u>	<u>240,165.00</u>	<u>2.74%</u>
7000	<u>STATE SOURCES</u>					
7220	VOCATIONAL ED. SUBSIDY	1,000,003.00	700,000.00	850,000.00	150,000.00	21.43%
7509	EQUIPMENT GRANTS	30,000.00	30,000.00	40,000.00	10,000.00	33.33%
7810	SOCIAL SECURITY	181,000.00	183,000.00	181,500.00	(1,500.00)	-0.82%
7820	RETIREMENT	843,000.00	855,000.00	843,455.00	(11,545.00)	-1.35%
	TOTAL-STATE SOURCES	<u>2,054,003.00</u>	<u>1,768,000.00</u>	<u>1,914,955.00</u>	<u>146,955.00</u>	<u>8.31%</u>
8000	<u>FEDERAL SOURCES</u>					
8521	PERKINS	283,300.00	320,000.00	280,000.00	(40,000.00)	-12.50%
8660	OTHER FEDERAL GRANTS	365,000.00	300,000.00	300,000.00	0.00	0.00%
	TOTAL-FEDERAL SOURCES	<u>648,300.00</u>	<u>620,000.00</u>	<u>580,000.00</u>	<u>(40,000.00)</u>	<u>-6.45%</u>
	TOTAL-ALL FUNCTIONS	<u>11,153,230.00</u>	<u>11,149,927.00</u>	<u>11,497,047.00</u>	<u>347,120.00</u>	<u>3.11%</u>



CENTRAL MONTCO TECHNICAL HIGH SCHOOL

2023/2024 THREE YEAR AVERAGE DAILY MEMBERSHIP  
FOR BILLING PURPOSES

CENTRAL MONTCO TECHNICAL HIGH SCHOOL  
INDIVIDUAL MEMBER DISTRICT COSTS BASED ON  
THREE YEAR AVERAGE ENROLLMENT  
FISCAL YEAR 2023/2024

<u>DISTRICT</u>	<u>3 Year Average Enrollments ADM's</u>	<u>3 Year Average Enrollment %'s</u>	<u>Estimated Share of Expenses 2023/2024</u>	<u>Estimated Share of Expenses 2022/2023</u>	<u>Increase (Decrease) From 2022/2023</u>	<u>% Change From 2022/2023</u>
Colonial	201.5178	24.75%	\$1,644,139	\$1,413,714	\$230,425	16.30%
Norristown	461.9488	56.73%	\$3,767,901	\$3,536,994	\$230,907	6.53%
Upper Merion	150.8597	18.53%	\$1,230,945	\$1,067,658	\$163,287	15.29%
<b>Totals</b>	<b>814.3264</b>	<b>100.00%</b>	<b>\$6,642,985</b>	<b>\$6,018,366</b>	<b>\$624,619</b>	<b>10.38%</b>

(1)

(1)

(1)SEE COMPUTATIONS BELOW.

<u>DISTRICT</u>	<u>2020/2021 SCHOOL YEAR</u>		<u>2021/2022 SCHOOL YEAR</u>		<u>2022/2023 SCHOOL YEAR</u>		<u>TOTAL</u>	<u>AVERAGE</u>	<u>AVERAGE</u>
	<u>ADM</u>	<u>%</u>	<u>ADM</u>	<u>%</u>	<u>ADM</u>	<u>%</u>	<u>ADM</u>	<u>ADM</u>	<u>%</u>
Colonial	173.4600	20.14%	207.0934	27.22%	224.0000	27.28%	604.5534	201.5178	24.75%
Norristown	559.8300	65.01%	396.0165	52.05%	430.0000	52.38%	1385.8465	461.9488	56.73%
Upper Merion	127.8100	14.84%	157.7692	20.74%	167.0000	20.34%	452.5792	150.8597	18.53%
<b>Totals</b>	<b>861.1000</b>	<b>100.00%</b>	<b>760.8791</b>	<b>100.00%</b>	<b>821.0000</b>	<b>100.00%</b>	<b>2442.9791</b>	<b>814.3264</b>	<b>100%</b>

**NOTE:**

This schedule does not include Nonmember School District Information since they will be billed on a tuition basis using actual enrollment for the 2023/2024 school year

**CENTRAL MONTCO TECHNICAL HIGH SCHOOL**

**2023/2024 HOME SCHOOL-TOTAL COST  
FOR BILLING PURPOSES**

**CENTRAL MONTCO TECHNICAL HIGH SCHOOL  
TOTAL INDIVIDUAL MEMBER DISTRICT COSTS  
FISCAL YEAR 2023/2024**

<u>DISTRICT</u>	<u>Estimated Share of Expenses 2023/2024</u>	<u>Estimated Share of Debt Service 2023/2024</u>	<u>Estimated Share of New Debt Service 2023/2024</u>	<u>Total Due For General Fund Budget 2023/2024</u>	<u>2021/2022 Billing Adjustment</u>	<u>Net Due For 2023/2024</u>	<u>Net Due For 2022/2023</u>
Colonial	\$1,644,139	\$548,809	\$11,526	\$2,204,474	\$182,712	\$2,387,186	\$1,383,988
Norristown	\$3,767,901	\$470,408	\$11,530	\$4,249,838	(\$688,816)	\$3,561,022	\$4,120,495
Upper Merion	\$1,230,945	\$548,809	\$11,526	\$1,791,280	(\$6,877)	\$1,784,403	\$730,781
<b>Totals</b>	<b>\$6,642,985</b>	<b>\$1,568,025</b>	<b>\$34,582</b>	<b>\$8,245,592</b>	<b>(\$512,981)</b>	<b>\$7,732,611</b>	<b>\$6,235,264</b>
	(1)	(2)					

(1) Based on three year average enrollment. See computations on page 3.

(2) Based on agreed upon %'s for renovation project as follows:

Colonial	35.00%	33.33%
Norristown	30.00%	33.34%
Upper Merion	35.00%	33.33%
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

# EXPENDITURES

	<u>2022/2023</u> <u>CURRENT</u> <u>YEAR</u> <u>ESTIMATE</u>	<u>2022/2023</u> <u>CURRENT</u> <u>YEAR</u> <u>BUDGET</u>	<u>2023/2024</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>BUDGET TO</u> <u>BUDGET</u> <u>DIFFERENCE</u>	<u>BUDGET TO</u> <u>BUDGET</u> <u>% DIFFERENCE</u>
<b>CENTRAL MONTCO TECHNICAL HIGH SCHOOL</b>					
<b>SUMMARY OF ESTIMATED EXPENDITURES BY FUNCTION LEVEL</b>					
<b>FISCAL YEAR 2023/2024</b>					
	<u>2022/2023</u> <u>CURRENT</u> <u>YEAR</u> <u>ESTIMATE</u>	<u>2022/2023</u> <u>CURRENT</u> <u>YEAR</u> <u>BUDGET</u>	<u>2023/2024</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>BUDGET TO</u> <u>BUDGET</u> <u>DIFFERENCE</u>	<u>BUDGET TO</u> <u>BUDGET</u> <u>% DIFFERENCE</u>
<b><u>1000 INSTRUCTION</u></b>					
1300 VOCATIONAL EDUCATION PROGRAMS	4,986,413	5,041,848	5,161,205	119,357	2.37%
1400 OTHER INSTRUCTIONAL PROGRAMS	31,485	31,485	14,873	-16,612	-52.76%
<b>SUBTOTAL-INSTRUCTION</b>	<b>\$5,017,898</b>	<b>\$5,073,333</b>	<b>\$5,176,078</b>	<b>\$102,745</b>	<b>2.03%</b>
<b><u>2000 SUPPORT SERVICES</u></b>					
2100 PUPIL PERSONNEL	1,306,718	1,215,240	1,413,206	197,966	16.29%
2300 ADMINISTRATION	793,469	900,790	855,368	-45,422	-5.04%
2400 PUPIL HEALTH	123,495	123,495	129,244	5,749	4.66%
2500 BUSINESS	356,723	332,723	375,592	42,869	12.88%
2600 OPERATION & MAINT.OF PLANT SERVICES	1,246,740	1,181,740	1,393,193	211,453	17.89%
2800 SCHOOLWIDE TECHNOLOGY SERVICES	277,445	277,445	271,305	-6,140	-2.21%
<b>SUBTOTAL-SUPPORT SERVICES</b>	<b>\$4,104,590</b>	<b>\$4,031,433</b>	<b>\$4,437,908</b>	<b>\$406,475</b>	<b>10.08%</b>
<b><u>3000 OPERATION OF NON-INSTRUCTIONAL SERVICES</u></b>					
3200 STUDENT ACTIVITIES	68,198	70,698	68,752	-1,946	-2.75%
3300 COMMUNITY SERVICES	7,000	7,000	10,000	3,000	42.86%
<b>SUBTOTAL-NON-INSTRUCTIONAL</b>	<b>\$75,198</b>	<b>\$77,698</b>	<b>\$78,752</b>	<b>\$1,054</b>	<b>1.36%</b>
<b><u>5000 OTHER FINANCING USES</u></b>					
5200 FUND TRANSFERS	1,917,463	1,917,463	1,754,309	-163,154	-8.51%
5900 BUDGETARY RESERVE	50,000	50,000	50,000	0	0.00%
<b>SUBTOTAL-OTHER FINANCING USES</b>	<b>\$1,967,463</b>	<b>\$1,967,463</b>	<b>\$1,804,309</b>	<b>-\$163,154</b>	<b>-8.29%</b>
<b>TOTAL-ALL FUNCTIONS</b>	<b>\$11,165,149</b>	<b>\$11,149,927</b>	<b>\$11,497,047</b>	<b>\$347,120</b>	<b>3.11%</b>



CENTRAL MONTGO TECHNICAL HIGH SCHOOL  
 DETAILED LISTING OF EXPENDITURES FOR FISCAL YEAR 2023/2024

	2022/2023 CURRENT YEAR ESTIMATE	2022/2023 CURRENT YEAR BUDGET	2023/2024 PROPOSED BUDGET	BUDGET TO BUDGET DIFFERENCE	BUDGET TO BUDGET % DIFFERENCE
<b>1000-000 INSTRUCTION</b>					
<b>VOGATIONAL EDUCATION PROGRAMS:</b>					
1300-100 SALARIES	2,771,819.00	2,836,578.00	2,800,269.00	-36,309.00	-1.28%
1300-200 BENEFITS	1,923,944.00	1,914,620.00	2,027,836.00	113,216.00	5.91%
1300-300 PURCHASED PROF. & TECHNICAL SERVICES	750.00	750.00	750.00	0.00	0.00%
1300-400 PURCHASED PROPERTY SERVICES	9,200.00	9,200.00	17,450.00	8,250.00	89.67%
1300-500 OTHER PURCHASED SERVICES	8,100.00	8,100.00	9,100.00	1,000.00	12.35%
1300-600 SUPPLIES	192,600.00	192,600.00	214,700.00	22,100.00	11.47%
1300-700 PROPERTY	80,000.00	80,000.00	91,100.00	11,100.00	13.88%
** TOTAL- VOCATIONAL EDUCATION PROGRAMS	4,986,413.00	5,041,848.00	5,161,205.00	119,357.00	2.37%
<b>OTHER INSTRUCTIONAL PROGRAMS:</b>					
1400-100 SALARIES	22,000.00	22,000.00	10,500.00	-11,500.00	-52.27%
1400-200 BENEFITS	9,485.00	9,485.00	4,373.00	-5,112.00	-53.90%
1400-500 OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	N/A
1400-600 SUPPLIES	0.00	0.00	0.00	0.00	N/A
1400-800 OTHER OBJECTS	0.00	0.00	0.00	0.00	N/A
** TOTAL- OTHER INSTRUCTIONAL PROGRAMS	31,485.00	31,485.00	14,873.00	-16,612.00	-52.76%
** TOTAL- INSTRUCTION	5,017,898.00	5,073,333.00	5,176,078.00	102,745.00	2.03%
<b>2000-000 SUPPORT SERVICES</b>					
<b>PUPIL PERSONNEL:</b>					
2100-100 SALARIES	783,495.00	738,466.00	837,242.00	98,776.00	13.38%
2100-200 BENEFITS	498,973.00	452,524.00	551,714.00	99,190.00	21.92%
2100-300 PURCHASED PROF. & TECHNICAL SERVICES	0.00	0.00	0.00	0.00	0.00%
2100-500 OTHER PURCHASED SERVICES	3,000.00	3,000.00	3,500.00	500.00	16.67%
2100-600 SUPPLIES	21,250.00	21,250.00	20,750.00	-500.00	-2.35%
2100-700 PROPERTY	0.00	0.00	0.00	0.00	N/A
** TOTAL- PUPIL PERSONNEL	1,306,718.00	1,215,240.00	1,413,206.00	197,966.00	16.29%
<b>ADMINISTRATION:</b>					
2300-100 SALARIES	451,128.00	518,401.00	474,952.00	-43,449.00	-8.38%
2300-200 BENEFITS	286,141.00	326,189.00	317,166.00	-9,023.00	-2.77%
2300-300 PURCHASED PROF. & TECHNICAL SERVICES	39,000.00	39,000.00	37,000.00	-2,000.00	-5.13%
2300-400 PURCHASED PROPERTY SERVICES	0.00	0.00	0.00	0.00	N/A
2300-500 OTHER PURCHASED SERVICES	13,200.00	13,200.00	15,000.00	1,800.00	13.64%
2300-600 SUPPLIES	3,250.00	3,250.00	10,000.00	6,750.00	207.69%
2300-700 PROPERTY	0.00	0.00	0.00	0.00	N/A
2300-800 OTHER OBJECTS	750.00	750.00	1,250.00	500.00	66.67%
** TOTAL- ADMINISTRATION	793,469.00	900,799.00	855,368.00	-45,422.00	-5.04%
<b>PUBLIC HEALTH:</b>					
2400-100 SALARIES	68,000.00	68,000.00	72,049.00	4,049.00	5.95%
2400-200 BENEFITS	50,495.00	50,495.00	52,195.00	1,700.00	3.37%
2400-500 OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	N/A
2400-600 SUPPLIES	5,000.00	5,000.00	5,000.00	0.00	0.00%
2400-700 PROPERTY	0.00	0.00	0.00	0.00	N/A
** TOTAL- PUBLIC HEALTH	123,495.00	123,495.00	129,244.00	5,749.00	4.66%
<b>BUSINESS:</b>					
2500-100 SALARIES	183,923.00	183,923.00	197,917.00	13,994.00	7.61%
2500-200 BENEFITS	135,550.00	135,550.00	122,165.00	-13,385.00	-9.87%
2500-300 PURCHASED PROF. & TECHNICAL SERVICES	34,000.00	10,000.00	52,010.00	42,010.00	420.10%
2500-400 PURCHASED PROPERTY SERVICES	0.00	0.00	0.00	0.00	0.00%
2500-500 OTHER PURCHASED SERVICES	2,750.00	2,750.00	2,500.00	-250.00	-9.09%
2500-600 SUPPLIES	0.00	0.00	0.00	0.00	N/A
2500-700 PROPERTY	0.00	0.00	0.00	0.00	N/A
2500-800 OTHER OBJECTS	500.00	500.00	1,000.00	500.00	100.00%
** TOTAL- BUSINESS	356,723.00	332,723.00	375,592.00	42,869.00	12.88%
<b>OPERATION &amp; MAINT. OF PLANT SERVICES:</b>					
2600-100 SALARIES	396,387.00	396,387.00	453,808.00	57,421.00	14.49%
2600-200 BENEFITS	248,653.00	248,653.00	338,885.00	90,232.00	36.29%
2600-400 PURCHASED PROPERTY SERVICES	413,000.00	348,000.00	363,000.00	15,000.00	4.31%
2600-500 OTHER PURCHASED SERVICES	92,500.00	92,500.00	141,000.00	48,500.00	52.43%
2600-600 SUPPLIES	96,200.00	96,200.00	96,500.00	300.00	0.31%
2600-700 PROPERTY	0.00	0.00	0.00	0.00	0.00%
** TOTAL- OPERATION & MAINT. OF PLANT SVCS.	1,246,740.00	1,181,740.00	1,393,193.00	211,453.00	17.89%
<b>SCHOOL WIDE TECHNOLOGY SERVICES</b>					
2800-100 SALARIES	84,498.00	84,498.00	79,765.00	-4,733.00	-5.60%
2800-200 BENEFITS	45,785.00	45,785.00	48,630.00	2,845.00	6.21%
2800-400 PURCHASED PROPERTY SERVICES	138,662.00	138,662.00	133,010.00	-5,652.00	-4.08%
2800-500 OTHER PURCHASED SERVICES	1,500.00	1,500.00	2,900.00	1,400.00	93.33%
2800-600 SUPPLIES	7,000.00	7,000.00	7,000.00	0.00	0.00%
2800-700 PROPERTY	0.00	0.00	0.00	0.00	N/A
** TOTAL- SCHOOL WIDE TECH. SVCS.	277,445.00	277,445.00	271,305.00	-6,140.00	-2.21%
** TOTAL-SUPPORT SERVICES	4,104,590.00	4,031,433.00	4,437,908.00	406,475.00	10.08%
<b>3000-000 OPERATION OF NON-INSTRUCTIONAL SERVICES</b>					
<b>STUDENT ACTIVITIES:</b>					
3200-100 SALARIES	34,300.00	34,300.00	35,000.00	700.00	2.04%
3200-200 BENEFITS	6,398.00	6,398.00	6,252.00	-146.00	-2.28%
3200-500 OTHER PURCHASED SERVICES	20,000.00	20,000.00	20,000.00	0.00	0.00%
3200-600 SUPPLIES	7,500.00	10,000.00	5,000.00	-5,000.00	-50.00%
3300-800 OTHER OBJECTS	0.00	0.00	2,500.00	2,500.00	N/A
** TOTAL- STUDENT ACTIVITIES	68,198.00	70,698.00	68,752.00	-1,946.00	-2.75%
<b>COMMUNITY SERVICES:</b>					
3300-600 SUPPLIES	7,000.00	7,000.00	10,000.00	3,000.00	42.86%
** TOTAL- COMMUNITY SERVICES	7,000.00	7,000.00	10,000.00	3,000.00	42.86%
** TOTAL- OPERATION OF NON-INSTRUCT. SVCS.	75,198.00	77,698.00	78,752.00	1,054.00	1.36%
<b>5000-000 OTHER FINANCING USES</b>					
<b>FUND TRANSFERS:</b>					
5200-900 TRANSFER TO CAPITAL RESERVE FUND	318,702.00	318,702.00	151,702.00	-167,000.00	-52.40%
5200-900 TRANSFER TO DEBT SERVICE FUND	1,598,761.00	1,598,761.00	1,602,607.00	3,846.00	0.24%
** TOTAL- FUND TRANSFERS	1,917,463.00	1,917,463.00	1,754,309.00	-163,154.00	-8.51%

CENTRAL MONTCO TECHNICAL HIGH SCHOOL  
 DETAILED LISTING OF EXPENDITURES FOR FISCAL YEAR 2023/2024

	<u>2022/2023</u> <u>CURRENT</u> <u>YEAR</u> <u>ESTIMATE</u>	<u>2022/2023</u> <u>CURRENT</u> <u>YEAR</u> <u>BUDGET</u>	<u>2023/2024</u> <u>PROPOSED</u> <u>BUDGET</u>	<u>BUDGET TO</u> <u>BUDGET</u> <u>DIFFERENCE</u>	<u>BUDGET TO</u> <u>BUDGET</u> <u>% DIFFERENCE</u>
<b>BUDGETARY RESERVE:</b>					
5900-100 SALARIES	0.00	0.00	0.00	0.00	N/A
5900-200 BENEFITS	50,000.00	50,000.00	50,000.00	0.00	0.00%
5900-300 PURCHASED PROF. & TECHNICAL SERVICES	0.00	0.00	0.00	0.00	N/A
5900-400 PURCHASED PROPERTY SERVICES	0.00	0.00	0.00	0.00	N/A
5900-500 OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	N/A
5900-600 SUPPLIES	0.00	0.00	0.00	0.00	N/A
5900-700 PROPERTY	0.00	0.00	0.00	0.00	N/A
5900-800 OTHER OBJECTS	0.00	0.00	0.00	0.00	N/A
** TOTAL- BUDGETARY RESERVE	<u>50,000.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>0.00</u>	<u>0.00%</u>
** TOTAL- OTHER FINANCING SOURCES	<u>1,967,463.00</u>	<u>1,967,463.00</u>	<u>1,804,309.00</u>	<u>-163,154.00</u>	<u>-8.29%</u>
***** GENERAL FUND TOTAL	<u>11,165,149.00</u>	<u>11,149,927.00</u>	<u>11,497,047.00</u>	<u>347,120.00</u>	<u>3.11%</u>