

Book	Policy Manual
Section	100 Programs
Title	Comprehensive Planning
Code	100
Status	Active
Adopted	June 2, 2021

Purpose

The Joint Operating Committee recognizes the importance of comprehensive planning in developing and guiding the goals, educational programs and operations of the school. Participation by educational stakeholders is a critical element of such planning.

Authority

The Joint Operating Committee shall provide guidance in the school's comprehensive planning process, and shall ensure active participation by Joint Operating Committee members, administrators, teachers, other school personnel, students, parents/guardians and representatives from businesses and the community.

As part of the comprehensive planning process, the Joint Operating Committee directs that the school develop and implement individual plans and components as required by law, regulations, and funding and program requirements.[\[1\]](#)

The Joint Operating Committee directs that the goals and action plans developed through comprehensive planning shall be continuously monitored and reviewed.

The Joint Operating Committee may periodically conduct surveys to determine the vocational technical needs of the participating school districts, in order to facilitate comprehensive planning.[\[2\]](#)

Professional Education

The school shall develop and submit a professional education plan to the Secretary of Education for approval every three (3) years, as required by law and regulations. Prior to approval by the Joint Operating Committee and submission to the Secretary of Education, the professional education plan shall be made available for public inspection and comment in the school's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.[\[1\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Induction

The school shall develop and submit an induction plan to the Department of Education for approval every six (6) years, as required by law and regulations. Prior to approval by the Joint Operating Committee and submission to the Department of Education, the induction plan shall be made available for public inspection and comment in the school's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.[\[1\]](#)[\[5\]](#)[\[6\]](#)

Student Services

The school shall develop and implement a written plan every six (6) years for providing a comprehensive and integrated program of student services, as required by law and regulations. Prior to approval by the Joint Operating Committee, the student services plan shall be made available for public inspection and

comment in the school's administrative offices and the nearest public library for a minimum of twenty-eight (28) days.^{[1][Z][8]}

Delegation of Responsibility

The Superintendent of Record and/or Administrative Director shall be responsible for organizing the comprehensive planning process, ensuring participation in accordance with Joint Operating Committee policy and submitting the required plans to the Department of Education.

The Administrative Director or designee shall be responsible for implementing the goals and action plans developed through comprehensive planning and providing written progress reports to the Joint Operating Committee.

Legal

1. 22 PA Code 4.13
 2. 24 P.S. 1850.1
 3. 24 P.S. 1205.1
 4. 22 PA Code 49.17
 5. Pol. 333
 6. 22 PA Code 49.16
 7. 22 PA Code 12.41
 8. Pol. 146
- 22 PA Code 4.4
- 22 PA Code 4.33
- Pol. 002
- Pol. 004
- Pol. 101
- Pol. 105
- Pol. 107
- Pol. 109
- Pol. 701