

**JOINT OPERATING COMMITTEE**

**DIRECTOR'S REPORT**

**OCTOBER 11, 2022**

ITEM 1: Recommend employment of the following individuals: (Resumes attached)

Name: Teddy (Thaddeus) Peyton  
Position: Custodian  
Effective Date: September 19, 2022  
Status: Full-Time/261 days  
Annual Salary: \$22.00 Per Hour/Yearly  
Benefits: As per the current support staff contract

Name: Junior Dasse  
Position: Custodian  
Effective Date: October 10, 2022  
Status: Full-time/261 days  
Salary Step/Salary: \$20.00 Per Hour/Yearly  
Benefits: As per the current support staff contract

ITEM 2: Recommend approval of additional substitute: (Resume attached)

Name: Lindsay Hills  
Program: Culinary and Baking and Pastry Arts  
Rate: \$110.00/day

ITEM 3: Recommend attendance of Tamara Darden, Supervisor of Business Operations, at the 2022 DVASBO-Four County Business Officials Fall Workshop at the Kalahari Resort and Convention Center on October 5 to October 7, 2022, at a cost to not exceed \$615.00. (Attachment #1)

ITEM 4: Recommend attendance of Dana Johnson, Supervisor of Daily Operations, at the 2022 PASBO Facilities Conference at the Wyndham Lancaster Resort on October 27 to October 28, at a cost not to exceed \$500.00. (Attachment #2)

ITEM 5: Recommend supplemental contract for the 2022-2023 school year:

<u>Name</u>	<u>Supplemental</u>	<u>Amount</u>
David Ayres	SkillsUSA Advisor	\$1,350.00

ITEM 6: Recommend approval of Landscape Design and Construction Program to visit Elmwood Zoo periodically throughout the 2022-2023 school year as part of a field study, at no cost to CMTHS or the students. (Attachment #3)

ITEM 7: Recommend approval of Auto Technology Program on a field trip to the Automotive Training Center (ATC), Warminster Campus and Audi of Fort Washington,

Warminster, PA, on October 18, 2022, at no cost to CMTHS or the students.  
(Attachment #4)

ITEM 8: Recommend approval of Collision Repair Program on a field trip to the Automotive Training Center (ATC), Warminster Campus, Warminster, PA, on November 11, 2022, at no cost to CMTHS or the students. (Attachment #5)

ITEM 9: Recommend approval of an educational experience for six CMTHS students to attend a LINK (Leaders Involved Networking Kids) trip to Camp Conrad Weiser, Reinhold, PA, on November 2 to November 4, 2022, at no cost to CMTHS or the students.  
(Attachment #6)

ITEM 10: Recommend approval of twenty students and three advisors to attend the SkillsUSA Fall Leadership Conference. (Attachment #7)

Event: SkillsUSA Fall Leadership Conference  
 Location: Kalahari Hotel and Conference Center, PA  
 Dates: November 16 to November 18, 2022  
 No. of Students: 20  
 Cost: \$7,185.00  
 Bus: To be determined  
 Chaperones: Sandy Brower, Melanie Wheeler, Jerrold Mackereth

Student	Program	Sending School
Eva Guberman	Culinary Arts	Harriton High School
Mae Tyslan	Landscaping Design	Harriton High School
Gloria Fuentes	Networking	Lower Merion High School
Gabriel Witthohn	Building Trades	Lower Merion High School
Long Kha	Networking	Lower Merion High School
Guadalupe Avila Dircio	Baking & Pastry	Norristown Area High School
Perla Bornios	Healthcare Sciences	Norristown Area High school
Josie Day	Collision Repair	Norristown Area High School
Brian Evangelista	Culinary Arts	Norristown Area High School
Ana Karen Seynos Alonso	Culinary Arts	Plymouth Whitemarsh High School
Clodia Walsh	Early Childhood	Plymouth Whitemarsh High School
Andrew DelGrego	Video, Sound & Music	Plymouth Whitemarsh High School
Stephanie Cueva	Building Trades	Upper Merion High School
Britany Lopez	Healthcare Sciences	Upper Merion High School
Hannah Hostetter	Video, Sound & Music	Upper Merion High School
Emily Whaling	Public Safety	Upper Merion High School
Aidan Ring	Baking & Pastry	Upper Merion High School
Owen Potten	Culinary Arts	Upper Merion High School
Luis Romero	Early Childhood	Upper Merion High School
Ali Fakira	Networking	Upper Merion High School

DR. ANGELA KING  
EXECUTIVE DIRECTOR

Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/  
Purpose:

Attendees:

Cost not to exceed:

Registration:	<input type="text" value="\$615"/>
Lodging:	<input type="text"/>
Transportation:	<input type="text"/>
Meals:	<input type="text"/>
Other (Describe):	<input type="text"/>
Total:	<input type="text" value="\$615"/>

Source of Funding: Budgeted General Funds: \$   
Grant:  Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:

Professional Improvement Conference/Workshop Request Form

Name of Conference/Workshop

Place and Date of Conference/Workshop

Program/  
Purpose:

Attendees:

Cost not to exceed:

Registration:	<input type="text" value="\$ 220"/>
Lodging:	<input type="text" value="\$ 138.75"/>
Transportation:	<input type="text" value="\$ 100.00"/>
Meals:	<input type="text" value="\$ 41.75"/>
Other (Describe):	<input type="text"/>
Total:	<input type="text" value="\$ &lt;del&gt;200&lt;/del&gt; 500"/>

Source of Funding: Budgeted General Funds: \$

Grant:  Amount: \$

Submitted by:

Supervisor's Approval:

Director's Approval:



FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. All Field Trips require J.O.C. approval. Request form must be submitted four (4) weeks prior to the event.

Today's Date: 9/27/2022 Date of Trip: All Year Instructor making request: M. Trocheck

Destination: Elmwood Zoo

Destination address: 1661 Harding Blvd, Norristown, PA 19401

Destination Telephone # and Contact Person: 800-652-4143

Names of Chaperones: TBD Substitute Needed? [ ] Yes [x] No No. students participating: [ ] Session: [ ] A.M. [ ] P.M. [ ] Both Leave [8:15-9:45] Return [12:15-2:00]

Transportation: [x] School Van [ ] School Bus [ ] Chartered Bus [ ] Airline

Describe how students are selected for participation:

Landscape Design students to visit Elmwood Zoo throughout the 2022-2023 school year as part of field study experience.

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

Students will be working with maintaining landscape and installing additional hardscape.

Source of Funding:

Budgeted General Funds \$ [0]

Youth Club Fund Raising \$ [0]

Grant \$ [0]

Individual Class Account \$ [0]

MT

Instructor's Signature

Supervisor's Signature

Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: Date: [ ] Date Returned: [ ]

Bus: [ ] Date Ordered: [ ]

Contact Person: [ ] Cost: [ ]



FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. **All Field Trips require J.O.C. approval.**  
Request form must be submitted four (4) weeks prior to the event.

Today's Date: 9/23/2022 Date of Trip: 10/18/2022 Instructor making request: Michael Hoult

Destination: Automotive Training Center - Warminster Campus & Audi of Fort Washington

Destination address: (ATC)900 Johnsville Boulevard, Warminster, PA 18974 (Audi) 428 Pennsylvania Ave, Fc

Destination Telephone # and Contact Person: Lee Kope 484-332-4470

Names of Chaperones: \_\_\_\_\_ Substitute Needed? \_\_\_\_\_ No. students participating:

Michael Hoult  Yes  No

Session:  A.M.  P.M.  Both

Jon Angelilli  Yes  No

Leave  Return

Yes  No

Transportation:  School Van  School Bus  Chartered Bus  Airline

Describe how students are selected for participation:

Mr. Hoult's Upper level students

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

We will be touring a high volume car dealership to show the students how to work on customer vehicles, how to communicate with service writers and other coworkers. After touring the car dealership, we will arrive at Automotive Training Center - Warminster Campus.

Source of Funding:


Budgeted General Funds \$

Youth Club Fund Raising \$

Grant \$

Individual Class Account \$

Michael E Hoult  
Instructor's  
Signature

  
Supervisor's Signature

Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: \_\_\_\_\_ Date:

Date Returned:

Bus:  Date Ordered:

Contact Person:  Cost:



FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. All Field Trips require J.O.C. approval. Request form must be submitted four (4) weeks prior to the event.

Today's Date: 10/7/22 Date of Trip: 11/11/22 Instructor making request: Arthur

Destination: ATC Warminster

Destination address: 900 Johnsville Blvd, Warminster PA 18974

Destination Telephone # and Contact Person: 4843324470-Lee Kope

Names of Chaperones: Substitute Needed? No. students participating: 34

Jon Aneglilli [X] Yes [ ] No Session: [ ] A.M. [ ] P.M. [X] Both

[ ] Yes [ ] No

[ ] Yes [ ] No Leave 8:15 AM Return 1:45 PM

Transportation: [ ] School Van [ ] School Bus [X] Chartered Bus [ ] Airline

Describe how students are selected for participation: Provided by ATC

Above 80%, no write ups and was respectful during ATC's presentation. Students with 5 unexcused absences or more will not be eligible to participate.

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

We will take a tour of a local body shop with state of the art equipment and explain how a real life shop works. After taking a tour of the shop we will take a short bus ride to ATC Warminster and tour their facility.

Source of Funding:

Budgeted General Funds \$ 0 Youth Club Fund Raising \$ 0
Grant \$ 0 Individual Class Account \$ 0

Fred Arthur III
Instructor's Signature

[Signature]
Supervisor's Signature

Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: Date: Date Returned:

Bus: Date Ordered:

Contact Person: Cost:



FIELD TRIP REQUEST FORM

Return completed form to the Director's Office. All Field Trips require J.O.C. approval. Request form must be submitted four (4) weeks prior to the event.

Today's Date: 10/7/2022 Date of Trip: 11/2/2022 Instructor making request: J. Titus

Destination: LINK - Camp Conrad Weiser

Destination address: 201 Cushions Peak, Reinhold, PA

Destination Telephone # and Contact Person:

Names of Chaperones: Substitute Needed? No. students participating:

TBD [ ] Yes [x] No Session: [ ] A.M. [ ] P.M. [ ] Both

[ ] Yes [ ] No

[ ] Yes [ ] No Leave 2:00 pm Return 4:00 pm

Transportation: [x] School Van [ ] School Bus [ ] Chartered Bus [ ] Airline

Describe how students are selected for participation:

Depart from CMTHS on November 2, at 2:00 pm, and return on November 4, around 4:00 pm.

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

Taking 6 students and 1 staff member to attend LINK at Camp Conrad Wieser. LINK (Leaders Involved Networking Kids) is an opportunity and education experience to promote confidence, leadership, equity, and independence. Students will have the chance to meet many other students from different high schools that are going through the same struggles. How to be an ally for peers in school, the workplace and in the community.

Source of Funding:

Budgeted General Funds \$ 0 Youth Club Fund Raising \$ 0

Grant \$ 0 Individual Class Account \$ 0

Jessica Titus Instructor's Signature

Supervisor's Signature

Director's Signature

J.O.C. Approval Date

Permission Slips Given to Instructor: Date: Date Returned:

Bus: Date Ordered:

Contact Person: Cost:



Return completed form to the Director's Office. **All Field Trips require J.O.C. approval.**  
Request form must be submitted four (4) weeks prior to the event.

Today's Date: 10/04/22 Date of Trip: 11/16-11/18/ Instructor making request: Sandra Brower

Destination: Kalahari Resort

Destination address: 250 Kalahari Blvd, Pocono Manor PA 18349

Destination Telephone # and Contact Person: (570)580-6000

Names of Chaperones: \_\_\_\_\_ Substitute Needed? \_\_\_\_\_ No. students participating: 20

Sandra Brower  Yes  No Session:  A.M.  P.M.  Both

Melanie Wheeler  Yes  No

Jerrold Mackereth  Yes  No Leave 6:30am Return 12:30pm

Transportation:  School Van  School Bus  Chartered Bus  Airline

Describe how students are selected for participation:

Students were recommended by their instructors to attend SkillsUSA Fall Leadership. All students that were recommended received a student questionnaire to complete. Decisions were made by the SkillsUSA advisors based on teacher recommendations, student questionnaire, school wide officer and class officer involvement, program enrollment, grades, discipline and attendance records.

Please Provide a detailed description of the trip including its purpose, relevance to your curriculum and the expected outcomes for the students.

The purpose of the conference is to provide leadership training to students in parliamentary procedure, officers duties, teamwork, problem solving and social skills. The conference aims to encourage district unity and school spirit. It is a time for the sharing of ideas between students and advisors from different schools.

Source of Funding:

Budgeted General Funds \$

Youth Club Fund Raising \$

\_\_\_\_\_ Grant \$

Individual Class Account \$

\_\_\_\_\_  
Instructor's  
Signature

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
J.O.C. Approval Date

Permission Slips Given to Instructor: \_\_\_\_\_ Date: \_\_\_\_\_ Date Returned: \_\_\_\_\_

Bus: \_\_\_\_\_ Date Ordered: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Cost: \_\_\_\_\_

# Thaddeus Peyton

To obtain employment in a growing company.

## Work Experience

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### **Warehouse SPECIALIST**

Petro Choice Lubricants - Aston, PA  
June 2016 to Present

- Receive and stock product (bulk and package); repackaging.
- Perform tank readings, customer pick-ups, AND LTL shipments. Restock warehouse/driver supplies.
- Loads, fills and labels drums, kegs, pails and other containers from bulk according to assignment in an efficient and accurate manner.
- Places containers on pallets for transport or stock. Picks and stages products to be loaded in delivery trucks according to the delivery schedule.

### **Cashier & Deli Department**

BJ's Wholesale - New Castle, DE  
July 2013 to Present

- Assists customers with the purchase of various items.
- Also assists in making sure that the area is clean.

### **Forklift Operator & Flagger Trainer with Penn Dot Guidelines**

Progressive Training - Philadelphia, PA  
July 2013 to July 2013

Completed the training and requirements for the above courses. Certification valid from 7/2013 to 7/2016.

### **Custodian, Environment Services Department**

TEMPLE University Hospital - Philadelphia, PA  
July 2011 to April 2012

- Performed all building maintenance including vacuuming, dusting, removing trash, and sanitizing bathrooms.

### **Custodian, Asst. Supervisor**

West Oak Lane Charter School - Philadelphia, PA  
October 2008 to May 2011

- Performed all building maintenance including vacuuming, dusting, removing trash, and sanitizing bathrooms. Also assists in all moves within the building.

### **Custodian**

Academy of Natural Sciences - Philadelphia, PA  
September 2004 to September 2008

- Performed all building maintenance including vacuuming, dusting, removing trash, and sanitizing bathrooms.

### **Environmental Services Attendant (Jeanes Hospital)**

Bettinger Temporary Agency - Philadelphia, PA  
December 2003 to September 2004

- Cleaned, laundered, pressed linens, and prepared for timely distribution; sterilized instruments; maintained inventory; processed transportation of waste and restoration of hospital cleanliness.

### **Produce Assistant**

Shoprite Supermarket - Philadelphia, PA  
November 2002 to November 2003

- Displayed new produce; trimmed fruits and vegetables for presentation; maintained work area.

### **Quartermaster/Chemical Equipment Repairer**

United States Army - Fort Dix, NJ  
November 1997 to November 2002

- Repaired and maintained the following systems: electrical, fuel, heater, pump, water purification, decontamination, laundry washer, dryer, and smoke generator.

### **Kitchen Staff**

(Temple University Hospital)

- Delivered meals to patients; sanitized and maintained kitchen; managed inventory; supplied cooks with clean cooking utensils.

## Education

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Martin Luther King High School - Philadelphia, PA  
1997 to 2001

Business Administration Academy  
June 1996

## Skills

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- Preserving confidentiality of information
- Providing customer service
- Assisting in inventory control
- Assisting in the set-up, preparation, and dispensing of pharmaceuticals
- Communicating effectively in a professional manner
- Prioritizing job duties
- Compounding
- Calculating drug dosages
- IV preparation
- Familiar with industry/technical terms and processes

- Environmental Services
- Produce Experience
- Custodial Experience
- Materials Handling

## Certifications and Licenses

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### **Forklift Certification**

## Career Focus

- To bring my strong sense of dedication, motivation, and responsibility to the organization, to utilize my skills, experiences, and qualifications to improve the organization.
- To organize, prioritize and have the ability to work in a team environment and communicate with individuals at all levels.

## Education

**Queensborough Community College The City University of New York, Bayside, NY**

**No degree, Medical Office Assistant**

**GPA: 3.26**

**Membership:** CSTEP (Collegiate Science and Technology Entry Program), fall 2017.

**Relevant Coursework:** English Composition, College Algebra.

**High School Diploma:** James Hubert Blake High School, Colesville, MD

## Experience

**Motor Transport operation, U.S. Marine Corps, Brooklyn, NY, June 2019 - Present**

- Oversee operation, maintenance, and transportation of trucks and various heavy equipment as well as many other soldiers.
- Inspected vehicles and completed daily maintenance actions.
- Instilled a strong work ethic, respect for others, leadership skills, and ability to deal with high-stress environments while completing duties in an orderly manner
- Tracked, conducted and maintained spare part inventories for many vehicles
- Completed preventive maintenance and mechanical repairs on vehicles.
- Operated with safety and skill to avoid accidents and delays.
- Inspected trucks and trailers before each trip to assess safety and identify maintenance concerns.

**Naval Militia, New York, March 2021 - Present**

- **Nursing Home Assistant** - Provided support and companionship to patients in need of assistance.
- Reported patient requests, concerns and other observations to staff.
- Restocked supplies and submitted purchase orders to maintain stock levels.
- **Mount Morris, Queens & Brooklyn Food Distro/Pantry** - consisted of registering families, assigning drivers for deliveries, keeping count of routes distributed, keep count of boxes packed into vehicles
- **Call Center Brooklyn OEM** - consisted of making/receiving over 10,000 calls and emails to doctors, nurses & EMTs that were international, in the state, or out of state looking to volunteer in hospitals and nursing homes in the NYC metro area
- Consisted of contacting volunteers, veterinarians, funeral directors & morticians for mortuary work
- **Metro Tech Brooklyn** - consisted of taking attendance and body temperature scans, monitoring for covid symptoms
- **Queens, Long Island & Brooklyn Testing Site** - consisted of controlling entrances and exits of the site, completing registration for the patients, keeping track of vehicle count & appointments, Traffic control, Scribing
- **New Paltz Vaccination Site** - Consisted of controlling entry and Exit points Scribing, Registration, Traffic Control, Monitoring Patients
- **Long Island Access Control Security** - Guarding government property worth over 140 billion dollars

### **Warehouse assistant & Ramp agent, WFS Worldwide Flight Services, Queens, NY, July 2020 - July 2022**

- Safely operated various types of equipment such as conveyor belts, push-back tractors and tugs.
- Connected electrical power unit and hoses to aircraft.
- Coordinated ground crew activities to complete objectives on schedule.
- Operated equipment while observing standard safety procedures.
- Inspected incoming and outgoing shipments to verify accuracy and prevent errors.
- Communicated closely with ground crew, flight crew and tow person via headset radio to maintain loading and unloading safety and efficiency.

### **Cashier & Customer Service, Giant Food, Silver Spring, MD & Little Neck, NY, July 2016 - June 2020**

- Helped customers complete purchases, locate items and join reward programs.
- Maintained customer satisfaction with forward-thinking strategies focused on addressing customer needs and resolving concerns.
- Developed and actualized customer service initiatives to decrease wait times.

### **Community Service**

#### **Growing Soul - Silver Spring, MD, 2015 - 2016**

- Demonstrated and taught strategies necessary to create a zero-waste food cycle, including composting.
- Recovered food from farmers markets and restaurants that was then made into soups, casseroles and stuffing.

### **Skills**

- Customer service
- Weight/balance loading, Cargo and freight
- Marshaling aircraft, Pushback and towing
- Forklift Operator
- Microsoft Office (Word, PowerPoint)
- Hard working, Team player
- Fluent in Haitian Creole

### **Interests**

Enjoy tinkering and learning about how things work, especially computer technology.



# Lindsay Hills

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## OBJECTIVE

Chef who is passionate about sourcing high-quality ingredients from local sources to create farm-to-table menus. Proactive and adaptable team leader passionate about sustainable cuisine. Talented at creating exciting and innovative menus based on in-season ingredients and a strong understanding of flavor profiles to menus. Maintains reputation of elevating and innovating all dishes.

## EDUCATION

### The Culinary Institute of American – Hyde Park, NY

Course of Study: Associates in Culinary Arts – graduated – November 10, 2017  
ServeSafe: #13672159

### Montgomery County Community College – Pottstown, PA

Course of Study: General – Math and English Classes, Spanish 101

### Coatesville Area High School – Coatesville, PA

Course of Study: Academics — Diploma with Honors: June 2015

### Chester County Technical College High School, Brandywine Campus – Downingtown, PA

Course of Study: Culinary Arts — Certificate of Completion with Honors: June 2015

## EMPLOYMENT

### Personal Chef – Daily/Weekly Meal Prep

- Create menus with healthy ingredients and shop for meal ingredients to ensure the highest quality, especially at local farmers markets.
- Cook meals in accordance with food safety and health regulations.
- Meal packaging and labeling for delivery.
- Meal delivery service.
- Banquets and catering - supervise food preparation, ensure quality of service, review banquet even orders daily, coordinate presentation including food plating.

### Create-a-Cook – Norristown – 2022

Chef Instructor – 7-week camp

- Taught in-depth knife skills to children ages 13 to 17 including, advanced kitchen safety, proper food handling, how to prepare basic sauces, proper seafood preparation and advance baking techniques.

### Robert Huskey – Kennett Square, PA – 2021 to 2022

Nanny/Personal Chef

### Katherine Strauss – Greenwich, CT – 2020 to 2021

Nanny/Personal Chef

### Joe Falencki – Riverside, CT – 2019 to 2020

Nanny/Personal Chef

### Edward Otte – Greenwich, CT – 2018 to 2019

### Nanny/Personal Chef

- Prepared and served nutritious meals, including meals for parents.
- Organizing fun and educational games to keep the child engaged, reading children's books to increase the child's interest in story time, and planning outdoor activities such as walks to the local playground and park.
- Oversaw nap and bedtime schedules and performed light housekeeping duties such as folding laundry, dusting, and running errands such as grocery shopping.

### **The Cottage – Westport, CT - 2018**

#### Line Cook

- Set-up workstation with all needed ingredients and cooking equipment.
- Prepared ingredients to use in cooking (chopping and peeling vegetables, cutting meats, etc.).
- Prepared meals for customers in efficient, timely manner.
- Ensure that food comes out simultaneously, in high quality and in a timely fashion.
- Followed recipes and presentation specifications as set by the restaurant management.
- Comply with nutrition and sanitation regulations and safety standards.
- Ensure all food and other items are stored properly.
- Answer, report and follow executive or sous chef's instructions.
- Clean up station and take care of leftover food.
- Stock inventory appropriately.
- Maintain a positive and professional approach with coworkers and customers.

### **Restaurant Alba – Malvern, PA**

#### **November 2016 – February 2018**

#### Cook

- Set-up workstation with all needed ingredients and cooking equipment.
- Prepared ingredients to use in cooking (chopping and peeling vegetables, cutting meats, etc.).
- Prepared meals for customers in efficient, timely manner.
- Followed recipes and presentation specifications as set by the restaurant management.
- Cleaned and maintained station following latest hygiene standards
- Ensure all food and other items are stored properly.
- Check quality of ingredients.
- Monitor stock and placed orders when there are shortages.

### **Mercato – Red Hook, NY**

#### **May 2017 – July 2017**

#### Food Expeditor

- Communicate orders and information between the front of house and



- Positive Nonverbal Communication
- Helpful Verbal Communication
- Make Sound and Educated Decisions
- Multitasking
- Positive Attitude
- People Skills
- Problem Solving and Decision-Making Skills
- Active Listener

### **HONORS / MEMBERSHIP**

#### **Chester County Technical College High School, Brandywine Campus**

- Skills USA member (3 Years)
- Skills USA – 3<sup>rd</sup> Place Commercial Baking – 2012
- Skills USA – 2<sup>nd</sup> Place Commercial Baking – 2014
- Careers through Culinary Arts Program Lifetime Member since 2015

#### **Coatesville Area High School**

- Honor Roll (4 Years)
- Leo Club (1 Year)
- Spanish Club (1 Year)
- National Honor Society (3 Years)
- Junior Homecoming Court (1 Year)
- Basketball (2 Years)
- Volleyball (1 Year)
- Cheerleading (1 Year)

### **SCHOLARSHIPS / GRANTS**

- CIA Careers through Culinary Arts Program Scholarship
- HP Restaurant Scholarship
- Waldorf Astoria Distinguished Alumni Scholarship
- Presidential Scholarship
- Coatesville Private Scholarship
- CIA Need Based Grant
- CIA Campus Housing Grant

### **REFERENCES**

Available upon request.

back of house, making sure that food is cooked in the right order, quickly, and presented to the customer in a timely fashion.

**The Addison Reserve Country Club – Delray Beach, FL**

**November 2016 – February 2017**

- 15-week externship

**The Wyndham Gardens/The Stoop Tap & Kitchen – Exton, PA**

**August 2015 – February 2016**

Line Cook / Prep Cook

- Provide excellent customer service by greeting customers and having a positive attitude.
  - Cook and prep foods in timely and safe productive manner.
  - Measure ingredients and prepare them in accordance with chef's specifications.
- Prepared the different courses per specified menu.
- Cook foods for specific diets to fit the standards of customers.
- Make stock soups to be used during the cooking process.
- Ensure compliance with menu, portioning, and presentation.
- Maintained food stations compliant with sanitation and hygienic regulations.
  - Skilled to use standard food preparation utensils and kitchen equipment.
  - Assisted in coordinating restaurant events.

**Julian Krinsky Cooking School**

**July 2015 – August 2015 (three-week summer program at Villanova University and Haverford College)**

Assistant Chef

- Taught students ages 10 – 17 about using local and fresh produce to make the best tasting and healthiest meals.
- Demonstrated techniques, such as proper food handling.
- Taught proper sanitation and hygiene protocols.

**SKILLS**

- Budgeting and cost control.
- Portion and cost control
- Food preparation techniques
- Waste control
- Banquets and catering
- Purchasing
- Verbal and written communication
- Meal preparation - strong understanding of preparing healthy and nutritious entrees for health-conscious customers.
  - Knowledge of preparing stocks, soups, salads, and sauces.
  - Knowledge of computer software (i.e., Word, Excel, PowerPoint, etc.).

**PEOPLE SKILLS**

- Assertive
- Flexible and Dependable