

JOINT OPERATING COMMITTEE

MINUTES

DECEMBER 16, 2020

The virtual meeting was called to order by Marilyn Monastero, Secretary, at 6:30 p.m. The Pledge of Allegiance was recited.

PRESENT: Chris Epstein  
Eunice Franklin-Becker  
Susan Moore  
Dr. Monica D'Antonio  
Louis Mason  
Philip Daniels  
Alice Budno Hope  
Maggie Philips, Esq., Treasurer

ALSO PRESENT: Seth Schram, Director  
Dr. Angela King, Assistant Director  
Charles J. Braun, Supervisor of Business Operations  
Lawrence Byron,  
Dana Johnson, Dean of Academic Affairs  
Dr. Michael Christian, Superintendent of Record  
Marilyn Monastero, J.O.C. Secretary  
Alicia Luke, Esq., Solicitor

GUESTS: CMTHS instructors Amy Deellis, Ashley Gray, Allison Latzo and Troy Madden

Mr. Schram welcomed new J.O.C. member, Mr. Philip Daniels, representing NASD.

ACTION: Maggie Philips nominated Eunice Franklin-Becker as Chairman for a one-year term effective December 2020. Nominations closed and all were in favor of appointing Eunice Franklin-Becker as Chairman for a one-year term effective December 2020.

ACTION: Eunice Franklin-Becker nominated Alice Budno Hope as Vice Chairman for a one-year term effective December 2020. Nominations closed and all were in favor of appointing Alice Budno Hope as Vice Chairman for a one-year term effective December 2020.

MOTION: 1. To approve the minutes of November 4, 2020.

Above motion #1 was moved by Mrs. Franklin-Becker and seconded by Dr. D'Antonio.  
Membership Polled. All in Favor. Motion Carried.

TREASURER'S REPORT

- MOTION: 2. To approve the following items of the October 31, 2020 Treasurer's Report:
- a. Pages 1 through 11 for file and audit.

To approve General Fund Disbursements for November 2020,

- a. Check #9580 through #9673, ACH payments and electronic transfers in the amount of \$831,452.40 (Pages 13) including voided checks #9574 and #9644.

Above motion #2 was moved by Mrs. Philips and seconded by Mr. Elvanian.  
Membership Polled. All in Favor. Motion Carried.

DIRECTOR'S REPORT

- MOTION: 3 To approve the Auditor's Report ending June 30, 2020. (Attachment #1)
4. To approve the Audit Engagement Letter. (Attachment #2)

Above motions #3 and #4 were moved by Mrs. Philips and seconded by Mrs. Moore.  
Membership Polled. All in Favor. Motion Carried.

Mr. Schram informed the committee of the following:

- both collective bargaining units have stated their intent to begin negotiations.
- 1<sup>st</sup> level 11<sup>th</sup> and 12<sup>th</sup> grade students will begin filling slots in the hybrid model and 1<sup>st</sup> level 10<sup>th</sup> grade students have been surveyed for interest in a one-time field trip to experience some hands-on learning. Dana Johnson and Dr. King were commended for their hard work on this initiative.

ADMINISTRATIVE REPORT

Dr. King informed the committee of the following:

- "Hawk Highlights" are sent out weekly to help inspire and motivate staff and "Hawk Talk" is sent out weekly to students to encourage them and provide important information.
- Virtual learning professional developments are on-going and Katie MacLuckie and Troy Madden are to be commended for their work with offering staff one-on-one Schoology training.
- The CMTHS Equity Team will begin a series of events for the CMTHS Equity Initiative: Developing Culturally Sensitive Practices at CMTHS on December 22<sup>nd</sup>. Mr. Matt Kay will present engaging professional development based on his book "Not Light, But Fire: How to Lead Meaningful Race Conversations in the Classroom".

Mr. Johnson informed the committee of the following:

- Thanks to Kendall Wilson and Dr. King for their help with distributing supplies to students and thanks to Larry Byron and Fred McCarthy for the successful distribution of the new Mac's for the Visual, Sound and Music Production program.

- School vans have been modified to accommodate social distancing and sanitizing protocols.

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- Thanked Dr. Christian for approving the field trip for the 1<sup>st</sup> level 10<sup>th</sup> grade virtual students to experience some hands-on learning.

Mr. Bryon stated that the micro cell units from AT&T will improve coverage in the building.

Mr. Braun stated that work is being done on grant research, budget planning and funding for capital improvements.

#### SUPERINTENDENT'S REPORT

Dr. Christian informed the committee that the superintendents and business managers met with administration to review the list of capital improvements and will tour the facility to enable a clearer review of school needs. Also, the county superintendents meet twice a week for Covid updates and planning for student Covid testing opportunities.

#### COMMITTEE REPORTS

##### Finance

Mrs. Philips stated that the committee met to discuss funding for capital projects and efforts to increase revenue.

##### Facility Review

Mrs. Hope stated that the committee met to review the list of needed capital improvements.

##### Curriculum

Dr. D'Antonio stated that the committee met and discussed the benefits of starting a new two-year Sports and Rehabilitation Therapy program. Mr. Schram presented the details.

MOTION: 5. To proceed with seeking program approval for the program CIP Code 51.2604 Rehabilitation Aide.

Above motion #5 was moved by Dr. D'Antonio and seconded by Mr. Mason.  
Membership Polled. All in Favor. Motion Carried.

Mrs. Franklin-Becker asked the members to let her know their committee preferences for Committee assignments and thanked the committee for her reappointment as Chairperson.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Marilyn Monastero  
Secretary

