

JOINT OPERATING COMMITTEE

MINUTES

APRIL 7, 2021

An Executive Session was held from 6:15 to 6:28 p.m. to discuss personnel issues.

The virtual meeting was called to order by Eunice Franklin-Becker, Chairperson, at 6:30 p.m. The Pledge of Allegiance was recited.

PRESENT: Chris Epstein  
Eunice Franklin-Becker, Chairperson  
Christopher Jaramillo  
Philip Daniels  
Louis Mason  
Alice Budno Hope, Vice Chairperson  
Maggie Philips, Esq., Treasurer

ABSENT: Susan Moore  
Eric Elvanian

ALSO PRESENT: Seth Schram, Administrative Director  
Dr. Angela King, Assistant Director  
Charles J. Braun, Supervisor of Business Operations  
Larry Byron, Special Projects, Technology and Operations Supervisor  
Dana Johnson, Dean of Academic Affairs  
Dr. Michael Christian, Superintendent of Record  
Marilyn Monastero, J.O.C. Secretary  
Mark Fitzgerald, Esq., Solicitor

GUESTS: CMTHS Staff members – Amy DeLellis, Alissa Messina, Tracey Tupper

MINUTES

MOTION: 1. To approve the minutes of March 3, 2021.

Above motion #1 was moved by Mrs. Franklin-Becker and seconded by Mrs. Epstein.  
Membership Polled. All in Favor. Motion Carried.

TREASURER'S REPORT

- MOTION: 2. To approve the following items of the February 28, 2021 Treasurer's Report:
- a. Pages 1 through 11 for file and audit.
- To approve General Fund Disbursements for March 31, 2021
- a. Check #9901 through #,9964 and ACH payments and electronic transfers in the amount of \$517,579.63. (Page 13)

Above motion #2 was moved by Mrs. Philips and seconded by Mr. Daniels.  
Membership Polled. All in Favor. Motion Carried.

DIRECTOR'S REPORT

- MOTION: 3. To accept the retirement of Charles J. Braun, Supervisor of Business Operations effective March 31, 2022. (Attachment #1)

Above motion #3 was moved by Mrs. Hope and seconded by Mrs. Philips.  
Membership Polled. All in Favor. Motion Carried.

J.O.C. members thanked Mr. Braun for his dedicated work as Supervisor of Business Operations for the past almost 26 years.

Mr. Schram informed the committee that CMTHS Graduation is scheduled for Saturday, May 22<sup>nd</sup> at CMTHS.

ADMINISTRATIVE REPORTS

Dr. King reported that several staff and student successful achievements will be showcased next month. Since April is Assistant Principals Appreciation Month, she thanked all sending school assistant principals for all their efforts and assistance with various school events and logistics.

Mr. Johnson reported that health and safety is a priority; attendance rate has been good, student supply distribution takes place every week and Norristown students were welcomed back on April 5<sup>th</sup>.

Mrs. Franklin-Becker thanked the administrative team for all their hard work.

SOLICITOR'S REPORT

Mr. Fitzgerald reported that Title IX policies are being reviewed closely including emphasis on gender.

COMMITTEE REPORTS

Policy

Mr. Schram reported that PSBA has sent over the first series of policies for the committee to begin reviewing.

Facility Review

The committee met and reviewed the Capital Improvements Project. Mr. Byron presented the proposed project in detail and Mr. Braun presented the summary of financing options.

Finance

Mrs. Philips presented the 2021-2022 CMTHS Operating Budget.

MOTION: 4. To approve the Central Montco Technical High School 2021-2022 Operating Budget for consideration and adoption by the home school boards.

Above motion #4 was moved by Mrs. Philips and seconded by Mrs. Epstein.  
Membership Polled. All in Favor. Motion Carried.

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Marilyn Monastero  
Secretary

A# #1

March 4, 2021

Mr. Seth Schram, Executive Director  
Central Montco Technical High School  
821 Plymouth Road  
Plymouth Meeting, PA 19462

Dear Mr. Schram:

I would like to inform you that I am planning to retire on March 31, 2022. As a condition to this early retirement, my health benefits will continue thru June 30, 2022 and all benefits included in my current contract will be honored. My 2021/2022 Salary (pro-rated) will be paid thru March 31, 2022.

I Have truly enjoyed working for Central Montco Technical High School, and I sincerely appreciate the support provided to me during my 26 years as part of the school. The positive culture and professional atmosphere I have worked in made waking up and coming to work each day a pleasure.

While I look forward to my retirement, I will miss being part of the team and the school. I trust that the friendships I have developed here will last well into the future.

If I can be of any assistance before my departure or afterward, then please let me know. I'd be happy to provide whatever assistance I can to provide a smooth transition to my successor.

Sincerely,



Charles J. Braun